



GCTD Technical Advisory Committee (TAC)

Wednesday, March 16, 2016

1:30 p.m.

Gold Coast Transit Board Room

Meeting Summary

TAC Members Present: Kathy Connell, Ventura County; Jason Lott, City of Port Hueneme; Austin Novstrup, City of Ojai; Jason Samonte, City of Oxnard, Jeff Hereford, City of Ventura and Martin Erickson, VCTC.

TAC Members Absent: None.

GCTD Staff Present: Vanessa Rauschenberger, Director of Planning and Marketing; Steve Rosenberg, Director of Finance and Administration; Claire Johnson-Winegar, Planning Manager; Beatris Megerdichian, Transit Planner; Margaret Heath, Paratransit and Special Projects Manager; Chuck McQuary, Facility Project Planner; Reed Caldwell, Facility Project Manager; Robert Keys, Information Technology Manager; and Daniel Amaro, Finance Analyst.

Members of the Public: None.

1. Call to Order/Introductions

Chair Jeff Hereford called the TAC meeting to order at 1:32 pm and introductions were made.

2. Public Comments (items not on the agenda)

None.

3. Committee Members' Comments

Jeff Hereford announced that City of Ventura has received bids for the shelter project and bid estimates were lower than engineers' estimates. They are scheduled to be presented to the City Council, Monday, March 21, 2016 for approval of the contract. The Ventura Transit Center restrooms remodeling will be done in conjunction to the above project, however they do not have bids for this project.

4. Staff Comments

Vanessa Rauschenberger announced that Beatris Megerdichian, former Planning Intern, has been hired by GCTD as the new Transit Planner and joins the agency as a full time permanent employee. Martin Erickson was welcomed back as VCTC's new Transit Director.

Steve Rosenberg informed TAC about the changes made to the STA formula, which will allow more agencies to be eligible to receive funding; therefore reducing the amount Article 4 agencies will receive. He distributed a position paper by California Transit Association regarding new STA allocation methodology and noted the new changes will take effect in the current fiscal year. However, estimates for the current fiscal year show no changes but the estimate for the upcoming fiscal year does reflect the new methodology. Steve Rosenberg recites a passage from the article in which it states that no operator is guaranteed its share. Steve R. noted that GCTD is no longer guaranteed its prior allocations, rather funds are allocated to VCTC that will be placed in a discretionary pool and since funds are being distributed to additional agencies, the amount GCTD will receive is lower. Moreover, he state's total projection is down 18% for the upcoming year.

Steve also mentioned that the Low Carbon Transit Operation Program (LCTOP) as part of the Cap-and-Trade program , which uses STA allocation formula as its formula will likely be affected as well.

5. Approval of the February 2016 Meeting Summary

Jason Lott made a motion to approve the February meeting summary. Kathy Connell seconded the motion and it passed unanimously.

6. Discussion of Oxnard Corridor Community Transportation Improvement Project (OCCTIP) - Jason Samonte

Jason Samonte gave an overview of the Oxnard Corridor Community Transportation Improvement Project (OCCTIP), a master plan for the Oxnard Boulevard corridor which includes traffic and pedestrian network improvements. Jason reviewed various segments that are entailed in the project. He also mentioned that City of Oxnard is in the process of acquiring funds for this project.

Jason also informed members that City of Oxnard approved a contract for a bus pull out located at Vineyard Avenue that will be constructed in the spring.

7. Transit and Intercity Rail Capital Program (TIRCP) Grant Application- Claire Johnson-Winegar

Claire announced that the she had begun a grant application for Transit and Intercity Rail Capital Program (TIRCP) through Cap-and-Trade with a due date of April 5. The objective of the

program is to reduce greenhouse gas emissions. If awarded, it would be used for construction of the new facility, allowing GCTD to provide increased capacity and service.

8. Title VI Update- Claire Johnson-Winegar

Claire informed TAC that planning staff have been working on the Title VI draft report which is due to the FTA on June 1st. The Title VI report requires that a survey be conducted to show how GCT service is equally distributed throughout the community. The staff has been working with contracted surveyors to carry out the surveys this week. She also informed members that the Title VI report will be presented to TAC in April and to the Board in May.

9. Triennial review Update-Vanessa Rauschenberger

Steve Rosenberg distributed a memo outlining GCTD's Triennial Review summary of findings and discussed corrective actions GCTD is undertaking before the final report.

10. Review of Unmet Needs Comments- Claire Johnson-Winegar

Claire detailed comments from the Unmet Needs process that related to GCTD. The main comments were requests for improvements and enhanced cleaning of the restrooms at the VTC, increased service and better connections to the train on Route 5 and requests for improved lighting at the Bard & J St. stops. Staff will look at improvements to Route 5, though there has been a significant decrease in ridership over the last two quarters. Additionally, the City of Oxnard has requested funding for increased lighting at Bard and J St. in their Affordable Housing Sustainable Communities (AHSC). A bus stopper has placed at that stopped but has not solved the problem. The remaining comments called for improved amenities, increased service and hours, and service between the harbor and Oxnard.

11. TDA Budget Discussion- Steve Rosenberg

Steve Rosenberg distributed a LTF submittal review for the FY 2016-17 budget and discussed the LTF inputs submitted by the TAC members.

12. Development Updates- Claire Johnson-Winegar

Claire informed TAC that there is no date on the closure of the Wagon Wheel Bridge. She also mentioned that the construction at the Westerlies development (on the corner of Victoria and Hemlock) is nearing completion.

13. Future Agenda Items

GCTD will be presenting the Title VI report, 3rd Quarter Ridership and Performance Report and the budget.

14. Adjournment

Chair Jeff Hereford adjourned the meeting at 2:52 p.m.



**GCTD Technical Advisory Committee (TAC)
Sign-in Sheet
March 16, 2016 1:30 p.m.**

Agency Represented	Committee Member		Committee Alternate	
	Initials	Name	Initials	Name
Ojai	<i>AG</i>	Austin Novstrup		Greg Grant
Oxnard	<i>JS</i>	Jason Samonte		Ashley Golden
Port Hueneme	<i>JL</i>	Jason Lott		Chris Theisen
San Buenaventura	<i>J.H.</i>	Jeff Hereford		Tom Mericle Rick Gallegos
County of Ventura	<i>Kc</i>	Kathy Connell		David Fleisch
VCTC (ex-officio)		Ellen Talbo	<i>ME</i>	Martin Erickson Treena Gonzalez
GCTD (staff)	<i>VR</i>	Vanessa Rauschenberger	<i>CM</i> <i>BM</i>	Claire Johnson-Winegar Matt Miller Beatris Megerdichian

Others in attendance:

Name	Organization	Phone Number
<i>Chuck McQuay</i>	<i>GCTD</i>	
<i>Steve Rosenberg</i>	<i>GCTD</i>	
<i>Bob Keys</i>	<i>GCTD</i>	
<i>Daniel Amaro</i>	<i>GCTD</i>	
<i>MARGARET HEATH</i>	<i>GCTD</i>	
<i>Reed Caldwell</i>	<i>GCTD</i>	