



GCTD Technical Advisory Committee (TAC)  
Wednesday, January 20, 2016  
12:00 p.m.  
Gold Coast Transit Board Room

## Meeting Summary

**TAC Members Present:** Kathy Connell, Ventura County; Jeff Hereford, City of Ventura; Cynthia Daniels, City of Oxnard; Jason Lott, City of Port Hueneme, and Austin Novstrup, City of Ojai..

**TAC Members Absent:** Ellen Talbo, VCTC

**GCTD Staff Present:** Steve Brown, General Manager; Vanessa Rauschenberger, Director of Planning and Marketing; Steve Rosenberg, Director of Finance and Administration; Claire Johnson-Winegar, Planning Manager; Cynthia Torres Duque, Communications Manager; Matt Miller, Transit Planner; Margaret Heath, Paratransit and Special Projects Manager; Andy Mickelson, Director of Operations; Chuck McQuary, Facility Project Planner and Beatris Megerdichian, Planning Intern.

**Members of the Public:** Joseph Briglio, SCAG.

### 1. Call to Order/Introductions

Chair Jeff Hereford called the TAC meeting to order at 12:00 pm.

### 2. Public Comments (items not on the agenda)

None.

### 3. Committee Members' Comments

Kathy Connell updated TAC that service changes for the Valley Express had gone into effect on January 18<sup>th</sup>. There is a new route called River Central that will help facilitate transfers between routes and a Dial-A-Ride service will now be available to all seniors 65 years of age and over in addition to those who are ADA certified.

### 4. Staff Comments

Steve Brown thanked all those who had helped set up and attended the Grand Opening ceremony for the newly renovated CSC office at the OTC.

#### **5. Approval of the December 2015 Meeting Summary**

Kathy Connell made a motion to approve the December meeting summary. Cynthia Daniels seconded the motion and it passed unanimously.

#### **6. Discussion of Harbor & Beaches DAR – Vanessa Rauschenberger**

Cynthia Daniels informed TAC that she had begun to evaluate the Harbor & Beaches DAR service. The service is not meeting farebox recovery ratio standards and the city is determining the best way to remedy the situation. The city will likely suggest canceling the service. GCTD staff and TAC members provided comment and suggestions on ways to inform the public and to conduct proper outreach and suggested waiting to cancel the service until the end of the fiscal year.

#### **7. Update on January Service Changes – Matt Miller**

Matt gave an update about GCTD's January service changes. Staff has stocked all buses with new bus books and rider alerts to inform passengers of the minor schedule adjustments going into effect. GCTD staff will also be at the OTC on Friday, January 22<sup>nd</sup> and at the VTC on Monday, January 25<sup>th</sup> giving away bus books and other information to those still unaware of changes.

#### **8. 2<sup>nd</sup> Quarter Service Update – Claire Johnson-Winegar/ Margaret heath**

Claire updated TAC on GCTD's 2<sup>nd</sup> Quarter Service performance. There has been a slight decline in ridership in the 2<sup>nd</sup> quarter which could be a result of many factors including low gas prices. Margaret gave update on the 2<sup>nd</sup> Quarter of the ACCESS program. GCTD's contractor MV had lost many drivers for other jobs and has implemented recruiting to replenish the supply of drivers. There has been a small decline in ridership mostly due to a consistent group of passengers not making trips to a senior nutrition program.

#### **9. Preliminary TDA Budget Discussion – Steve Rosenberg**

Steve led a discussion of GCTD's member cities' alternatives to modify the current member LTF allocation and carryover process to allow for additional time to complete funded capital projects. Possible alternatives included: 1.) No change 2.) Allowing an additional year beyond the funding year to expend the funds with review and reconsideration, 3.) Allowing an additional year beyond the funding year to expend the funds *without* review and reconsideration or 4.) Allowing an additional year beyond the

funding year to expend the funds *without* review and reconsideration *plus* the ability to extend the timeline for another year by resubmitting the item for the next budget. After discussion of the all the possible alternatives, TAC agreed to alternative number 4.

**10. Development Updates – Claire Johnson-Winegar**

None.

**11. Future Agenda Items**

None.

**12. Adjournment**

Chair Hereford adjourned the meeting at 1:21 p.m.



**GCT Technical Advisory Committee (TAC)  
Sign-in Sheet**

~~October 21, 2015 1:30 p.m.~~

January 20, 2015 12:00 p.m.

Agency Represented	Committee Member		Committee Alternate	
	Initials	Name	Initials	Name
Ojai		Austin Novstrup		Greg Grant
Oxnard		Cynthia Daniels		Ashley Golden
Port Hueneme		Jason Lott		Chris Theisen
San Buenaventura		Jeff Hereford		Tom Mericle Rick Gallegos
County of Ventura		Kathy Connell		David Feisch
VCTC (ex-officio)		Ellen Talbo		Aaron Bonfilio
GCT (staff)		Vanessa Rauschenberger	 	Claire Johnson-Winegar Matt Miller <del>Austin Novstrup</del>

**Others in attendance:**

Name	Organization	Phone Number
Steven Brown	GCTD	X116
Steve Rosenborg	GCTD	X119
Chuck McParmy	GCTD	X137
Margaret Heath	GCTD	X120
Brendis Mendicino	GCTD	
Joseph Beislio	SCAB	
Cynthia Duque	GCTD	X110