DATE: March 2, 2016

TO: GCTD Board of Directors

FROM: Tanya Hawk, Buyer

SUBJECT: Report of Contracts Awarded

I. EXECUTIVE SUMMARY

In compliance with the GCTD Purchasing Resolution, staff is to provide a monthly report of purchases using the formal bid process which have a value of more than $50,000, but less than $100,000. Since the prior report, one applicable contract has been awarded as follows:

1. Contract: Uniformed Guard Services
   a. Contractor: California Panther Security (CPS)
   b. Total Contract Amount: $97,348.44 including option years.
   c. Award Rationale: The RFP was issued in October 2015 and we received five (5) proposals in response to our RFP. Proposals were submitted by: G4S, American Guard, Ceed Security, California Panther Security and Division Patrol. After the evaluations were completed, California Panther Security was the proposer with the highest overall score. The initial term of the contract is for a one-year period with one (1) one-year option.

Typically, contracts for this type of service are awarded for one year with four (4) options periods, however, due to the construction of our new facility, scheduled for completion in November 2017, which would have occurred during the fourth year of the typical contract, staff decided that, after the second year, these services would be provided on a month to month basis. Once the new facility is completed, a new RFP will be issued based on the new facility requirements.

   d. Comments: The price was determined to be fair and reasonable based on adequate competition. A responsibility determination was also conducted on CPS. The System for Award Management (SAM), formerly known as Excluded Parties List System (EPLS), was checked for this contractor and...
no results were found, nor were there any complaints filed with the Better Business Bureau (BBB). The references were contacted and provided no negative comments. As a result, CPS was determined to be a responsive, responsible contractor capable of meeting the requirements.

II. SUMMARY & RECOMMENDED ACTION

It is recommended that the Board of Directors receive and file this report.

[Signature]

General Manager’s Concurrence