



July 6, 2016

Item 9

TO: GCTD Board of Directors

FROM: Steve L. Rosenberg 
Director of Finance and Administration

RE: Consider Approval of Zero-Dollar Change to FY 2015-16 and FY 2016-17 LTF Budgets Adding a Line Item for Municipal Operator Transit Programs Administrative Support for Ventura County

I. EXECUTIVE SUMMARY

All GCTD member agencies may claim a portion of GCTD's local transportation funds (LTF) apportioned by VCTC to the District for transit services including the operation of locally supported transit service and maintenance of transit facilities not provided by the district that the member funds or operates.

The County of Ventura was specifically named a municipal operator in GCTD's enabling legislation because it funds and administers several transit operations in unincorporated areas outside of GCTD's operating service area (east county, Heritage Valley). GCTD was recently informed by Ventura County staff that the dedicated transit position at the County which administers and oversees these services was historically funded with LTF funds that remained after transit services and maintenance of transit facilities were funded.

No budget line item was included in the original baseline budget submitted to GCTD by the County in FY 2014-15 or the subsequent budgets in FY 2015-16 and FY 2016-17. Until this fiscal year the County had prior-year funds from its old Article 8 allocation to cover these costs.

The County recently requested of GCTD that they be allowed to use LTF funds already allocated by GCTD to the County that are anticipated to be carryover to cover the cost of this position. In deference to the County's need to support transit in areas both within and outside GCTD's service area, GCTD staff recommends the County's request be approved.

The mechanism to accomplish this is to add a zero-dollar line item for Municipal

GOLD COAST TRANSIT DISTRICT

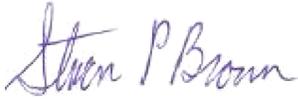
Operator Transit Programs Administrative Support to GCTD's member LTF budget, with the understanding that funds from existing line items that are unspent at year-end will be transferred to this line item. The actual costs for this line item are estimated by the County not to exceed \$200,000, consisting of \$180,000 for Transportation Analyst labor and \$20,000 for other non-labor costs. The estimated \$180,000 labor cost is calculated using the County's Board Approved Contract Service Rate, consisting of direct labor, fringe benefits and a composite overhead rate.

Without this action the County will be forced to fund this position from its road fund, which according to Ventura County Public Works is rapidly depleting.

II. SUMMARY AND RECOMMENDATIONS

IT IS RECOMMENDED that the Board of Directors approve a zero-dollar change to the Member LTF Budgets for FY 2015-16 and FY 2016-17 adding a line Item for Municipal Operator Transit Programs Administrative Support for Ventura County.

Concurrence:



Steven P. Brown
General Manager