



Item #7

DATE January 6, 2016
TO GCTD Board of Directors
FROM Marlena Kohler, Purchasing Manager/DBE Officer
SUBJECT Consider Approval to changes to Request for Pre-Qualification 15-05-Contractor's Capacity Requirements.

I. EXECUTIVE SUMMARY

After receiving feedback from potential bidders, GCTD staff has re-evaluated the following requirements stated under the Contractor's Capacity section within Request for Pre-Qualification 15-05 for New Administration and Operations Facility Project:

1. The Contractor has sufficient and qualified personnel to perform at least 30% of the work.
2. The Contractor has sufficient and appropriate equipment to perform at least 30% of the work.

GCTD staff is recommending removal of these two requirements in order to allow for a larger pool of submissions from otherwise qualified licensed contractors. It has become evident to staff, since the release of the Pre-Qualification process, that these percentages have possibly limited the number of firms which would have otherwise been capable of submitting an application.

The third requirement in that section will remain. It states:

3. The Contractor is able to comply with Geographic Preference for which 20% of all construction worker hours performed on this project by California residents shall be performed by residents of Ventura County.

II. BACKGROUND

In April 2015, the Board of Directors approved the Pre-Qualification Procedures for the GCTD Administration and Operation Facility Construction Bid. Within that procedure was a section entitled Contractor's Capacity, which requested that the bidders show the following:

1. The Contractor has sufficient and qualified personnel to perform at least 30% of the work.
2. The Contractor has sufficient and appropriate equipment to perform at least 30% of the work.

GOLD COAST TRANSIT DISTRICT

3. The Contractor is able to comply with Geographic Preference for which 20% of all construction worker hours performed on this project by California residents shall be performed by residents of Ventura County.

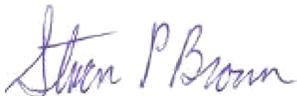
As part of developing the Pre-Qualification process, GCTD staff researched other agency's processes and FTA guidelines, and consulted with GCTD general counsel. Determining what percentages to use was a culmination of this research, and at that time these percentages seemed reasonable and it was felt that they would assist in ensuring GCTD's goal of awarding a contract to a qualified licensed contractor. However, during the process, questions and comments from contractors indicated that these percentages may, in fact, prevent several otherwise qualified contractors from submitting an application due to the high percentage of "self work", which is what the first two requirements address.

This became evident by the submission of only six (6) applications since the August 2015 release of the Pre-Qualification package. After re-examining these percentages, it was determined that eliminating the first two requirements would have no negative effect on the pre-qualification but actually open up the process to additional submissions, creating a more advantageous competitive field for the construction bid of the new facility.

The third requirement will remain as this requirement supports the DOT Pilot Program for Geographic-based Hiring Preferences GCTD has chosen to include in this project.

III. SUMMARY & RECOMMENDATION ACTION

It is recommended the Board of Directors authorize removing the first two requirements within the Contractor's Capacity requirements of the Pre-Qualification package.



General Manager's Concurrence