1. Call to Order/Introductions ACTION
2. Public Comments INFO
3. Committee Member Comments INFO
4. Staff Comments INFO
5. Approval of October 21, 2015 Meeting Summary ACTION
6. Election of Officers – Claire Johnson-Winegar ACTION
7. 2016 TAC Meeting Schedule – Matt Miller ACTION
8. Service Change Updates – Matt Miller INFO
9. Overview of FAST Act – Vanessa Rauschenberger INFO
10. Update on Cap & Trade Funds – Claire Johnson-Winegar INFO
11. Service Improvement Feasibility Study for NBVC – Claire Johnson-Winegar INFO
12. Vehicle Replacement Update – Claire Johnson-Winegar INFO
13. CSC Construction Update – Reed Caldwell INFO
14. Development Updates – Claire Johnson-Winegar INFO
15. Future Agenda Items ACTION
16. Adjournment ACTION
GCTD Technical Advisory Committee (TAC)
Wednesday, September 16, 2015
1:30 p.m.
Gold Coast Transit Board Room

Meeting Summary

TAC Members Present: Kathy Connell, Ventura County; Jeff Hereford, City of Ventura; Cynthia Daniels, City of Oxnard; Aaron Bonfllio, VCTC.

TAC Members Absent: Drew Lurie, City of Ojai; Jason Lott, City of Port Hueneme.

GCTD Staff Present: Vanessa Rauschenberger, Director of Planning and Marketing; Steve Rosenberg, Director of Finance and Administration; Reed Caldwell, Facility Project Manager; Claire Johnson-Winegar, Planning Manager; Cynthia Torres Duque, Communications Manager; Austin Novstrup, Transit Planner and Matt Miller, Transit Planner.

Members of the Public: None.

1. Call to Order/Introductions

Chair Jeff Hereford called the TAC meeting to order at 1:30 pm.

2. Public Comments (items not on the agenda)

None.

3. Committee Members’ Comments

Jeff Hereford provided an update on the shelters to be installed at the VTC. Ventura is seeking bids for installation.

4. Staff Comments

Claire updated TAC that Margaret Heath received three comments regarding Camarillo Dial-A-Ride’s fare increase and the ending of free transfers with GCTD.

5. Approval of the July 2015 Meeting Summary
Kathy Connell made a motion to approve the September 2015 meeting summary. Cynthia Daniels seconded the motion and it passed unanimously.

6. **Update of TAC Policies & Procedures – Claire Johnson-Winegar**

Claire Johnson-Winegar provided information to TAC regarding the updating of TAC Policies & Procedures. The updates included updating names such as changing South Coast Area Transit to Gold Coast Transit District and replacing one of the responsibilities of TAC from making recommendations on the annual short range transit plan to making recommendations on strategic planning reports, including the Short Range Transit Plan.

Kathy Connell recommended that in the section referring to Membership and Appointment that “Chief Administrative Officer” be changed to “County Executive Officer.”

Cynthia Daniels made a motion to approve the update of TAC Policies & Procedures. Kathy Connell seconded the motion and it passed unanimously.

7. **Schedule Change Updates – Austin Novstrup**

Austin provided TAC an update on GCTD’s upcoming January 2016 schedule changes. He handed out an explanation of changes summary for each route and updated TAC about the use of GCTD’s APC system in making scheduling decisions.

8. **Demonstration of Information at Bus Stops – Matt Miller**

Matt gave a demonstration of the information available to passengers at bus stops which included an explanation of the different types of Guide-A-Ride panels and their locations, Nextbus capabilities and mobile apps for smart phones that give passengers real time information.

9. **Short Range Transit Plan – Claire Johnson – Winegar**

Claire updated TAC that the SRTP will be going to the Board for adoption and asked members if they could provide a link to the SRTP on their respective websites.

10. **New Facility Update – Reed Caldwell**

Reed updated TAC on the progress of the CSC remodel. Construction began on October 12 and is progressing smoothly. There has been no significant impact on passengers.

11. **Development Updates – Claire Johnson-Winegar**
Claire informed TAC that the furniture at the southbound stops at the Esplanade have been installed.

12. **Future Agenda Items**

None.

13. **Adjournment**

Chair Hereford adjourned the meeting at 2:13 p.m.
GCT Technical Advisory Committee (TAC)  
Sign-in Sheet  
October 21, 2015 1:30 p.m.

<table>
<thead>
<tr>
<th>Agency Represented</th>
<th>Committee Member</th>
<th>Committee Alternate</th>
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<tbody>
<tr>
<td>Ojai</td>
<td>Drew Lurie</td>
<td>Greg Grant</td>
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<tr>
<td>Oxnard</td>
<td>Cynthia Daniels</td>
<td>Ashley Golden</td>
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<tr>
<td>Port Hueneme</td>
<td>Jason Lott</td>
<td>Chris Theisen</td>
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<td>San Buenaventura</td>
<td>Jeff Hareford</td>
<td>Tom Maricle</td>
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<td>Rick Gallegos</td>
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<tr>
<td>County of Ventura</td>
<td>Kathy Connell</td>
<td>David Fleisch</td>
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<tr>
<td>VCTC (ex-officio)</td>
<td>Ellen Talbo</td>
<td>Aaron Bonfilsio</td>
</tr>
<tr>
<td>GCT (staff)</td>
<td>Vanessa Rauschenberger</td>
<td>Claire Johnson-Winegar</td>
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Others in attendance:

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<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>REAL CAINWELL</td>
<td>GCTD</td>
<td>x117</td>
</tr>
<tr>
<td>Cynthiehine</td>
<td>GCTD</td>
<td>x110</td>
</tr>
<tr>
<td>Karen Stechrose</td>
<td>GCTD</td>
<td>x719</td>
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</tbody>
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DATE December 16, 2015
TO GCTD TAC
FROM Claire Johnson-Winegar, Planning Manager
SUBJECT Election of Officers

I. Executive Summary
Every December, the TAC elects a new Chair and Vice Chair for the following calendar year.

II. Background
Board officers for calendar year 2015 have been Martin Erickson, City of Oxnard and Jeff Hereford, City of Ventura. Vice Chair has been Jeff Hereford, City of Ventura and current Vice Chair is Jason Lott.

The two previous Chairs of TAC have been:
2013 – Kathy Connell, County of Ventura
2014 – Drew Lurie, City of Ojai

III. Recommended Action
It is recommended that TAC elect from its members a Chair and Vice Chair to serve for calendar year 2015.
I. Executive Summary
The following is the proposed 2016 meeting schedule for TAC’s consideration. Meetings will be held at the GCTD office on the third Wednesday of the month at 1:30 P.M., with the exception of August.

January 20
February 17
March 16
April 20
May 18
June 16
July 20
September 21
October 19
November 16
December 21

II. Recommended Action
It is recommended that TAC approve the 2016 meeting schedule.