DATE October 14, 2015
TO GCTD Board of Directors
FROM Claire Johnson-Winegar, Planning Manager
Vanessa Rauschenberger, Director of Planning & Marketing
SUBJECT Receive & Provide Input on the DRAFT Short Range Transit Plan FY 2015-19

I. EXECUTIVE SUMMARY

Based on the Board’s adopted Mission and Strategic Goals, adopted in 2011, and Fixed-Route Service Planning Guidelines and Evaluation Policy, adopted in 2014, this plan provides the framework for transit service delivery for the next 5 years. While this SRTP is financially constrained based on current funding levels, it also includes options for service expansion and operational improvements, should additional funding become available.

The service concepts included in this plan are based on extensive community input, survey data and an analysis of system performance and demographic data. In should be noted that as technology, demographics and land use patterns evolve within the community, public transit needs will also change over time. In light of that, staff will work to provide the Board and the community the opportunity to update this SRTP every few years or as needed to continually improve the quality and efficiency of our transit service.

II. BACKGROUND

The SRTP is a commonly-referenced document prepared by many transit agencies in California and the US. Additionally, the California Department of Transportation (Caltrans) and the Southern California Association of Governments (SCAG) reference the SRTP when reviewing applications for funding. Though not strictly required by the Federal Transit Administration (FTA), the SRTP is in compliance with an FTA requirement that an applicant for funds demonstrates the capacity to carry out a proposed project.

This SRTP was prepared by GCTD’s Planning staff to provide an overview of our current service levels and operational needs for the five-year period of FY 2014-15 to FY 2018-19. GCTD’s SRTP will be updated on a regular basis in order to provide the public with information about our transit service needs and priorities. As part of this plan, staff conducted a survey online as well as on board buses and analyzed over 700 survey responses. Planning staff also conducted or attended numerous community outreach meetings across our service area and received a significant amount of feedback on both current and future service improvements.
It should be noted that although the SRTP is financially constrained, it also identifies potential service enhancements and capital projects that could be implemented if additional resources are secured. This SRTP provides the framework for future service priorities in the event that such resources become available. The following list gives an overview of the contents of what is included in the Short Range Transit Plan. Additional information related to this plan can be found online at www.goldcoasttransit.org.

**Summary of what is in the Short Range Transit Plan:**

Chapter 1 – Purpose and Background Information  
Chapter 2 – GCTD’s Current Transit System  
Chapter 3 – Service Area Characteristics and Demographics  
Chapter 4 – FY 2013-14 Financial Data  
Chapter 5 – Capital Assets  
Chapter 6 – Public Input to the SRTP  
Chapter 7 – Five –Year Service Plan and Financial Forecast (funding constrained)  
Chapter 8 – Five –Year Expansion Priorities (should funding become available)  

Appendix I  GCTD Ridership Data  
Appendix II  Community Input and Survey Summary  
Appendix III  Future Improvements Concept Maps  
Appendix IV  Fleet Information  

Related information available online:  
- Fixed-Route Service Planning Guidelines & Evaluation Policy – *Adopted 2014*  
- Bus Stop Guidelines – *Adopted 2015*  
- SRTP Survey Analysis

**III. RECOMMENDATION**

The draft SRTP has been reviewed by GCTD’s Technical Advisory Committee (TAC), representing the member agencies we serve. At the September 2015 TAC meeting, it was recommended that the Board review and provide input on the DRAFT Short Range Transit Plan. Following any changes that result from this review by the GCTD Board of Directors, staff will incorporate all comments, and allow the public and local jurisdictions working through the TAC an opportunity to review the Revised Draft SRTP. Following that review, staff will bring a Final Draft back to the Board for adoption, likely at the November meeting.

**IT IS RECOMMENDED** that the Board of Directors Review and Provide Comments on the Draft Short Range Transit Plan: FY 2014-15 to FY 2018-19 (SRTP).

*General Manager’s Concurrence*

**Attachment:**  *Draft GCTD Short Range Transit Plan FY 2015-19*