ITEM #14

DATE: March 4, 2015

TO: Gold Coast Transit District Board of Directors

FROM: Claire Johnson-Winegar CJW
Transit Planner II

SUBJECT: Consider Adoption of Resolution 2015-05 for Authorization of the
Certifications and Assurances for the Low Carbon Transit Operations
Program (LCTOP)

I. EXECUTIVE SUMMARY

The Low Carbon Transit Operations Program (LCTOP) is one of several programs that
are part of the Transit, Affordable Housing, and Sustainable Communities Program
established by the California Legislature in 2014 by Senate Bill 862. LCTOP provides
formula funds to transit agencies (based on the area’s percentage of statewide fare
revenue) and to regional transportation planning agencies (based on the area’s
percentage of statewide population). This year, $11,844 has been allocated to GCTD.
All of these funds will be applied to the new Administration and Operations Facility.

Approved projects in LCTOP will support new or expanded bus or rail services, expand
intermodal transit facilities, and may include equipment acquisition, fueling,
maintenance and other costs to operate those services or facilities, with each project
reducing greenhouse gas emissions. For agencies whose service area includes
disadvantaged communities, at least 50 percent of the total moneys received shall be
expended on projects that will benefit disadvantaged communities. Most of
southeastern Oxnard is considered a disadvantaged community, some of which falls
within GCTD’s service area; GCTD will meet this requirement.

One of the required elements of this program is a resolution from the governing board
authorizing an agency official(s) to execute all necessary documents and enter into an
agreement with the California Department of Transportation for these funds. This report
recommends that the Board of Directors adopt the attached resolution.

RECOMMENDATION: It is recommended that the Board of Directors adopt
Resolution 2015-05 for Authorization of the Certifications and Assurances for the
Low Carbon Transit Operations Program (LCTOP).
II. BACKGROUND

The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emission and improve mobility, with a priority on serving disadvantaged communities.

This program will be administered by Caltrans in coordination with Air Resource Board (ARB) and the State Controller’s Office (SCO). The California Department of Transportation (Caltrans) is responsible to ensure that the statutory requirements of the program are met in terms of project eligibility, greenhouse reduction, disadvantaged community benefit, and other requirements of the law.

Project cost and funding of local match: The LCTOP funding does not require a local match. The funding allocation will help fund the new Administration and Operations Facility.

III. RECOMMENDATION

RECOMMENDATION: It is recommended that the Board of Directors adopt Resolution 2015-05 for Authorization of the Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP).

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General Manager’s Concurrence
RESOLUTION NO. 2015-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF GOLD COAST TRANSIT DISTRICT FOR AUTHORIZATION OF THE CERTIFICATIONS AND ASSURANCES FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)

WHEREAS, the Gold Coast Transit District is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Gold Coast Transit District wishes to delegate authorization to execute these documents and any amendments thereto to the General Manager.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Gold Coast Transit District that the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

NOW THEREFORE, BE IT FURTHER RESOLVED that the General Manager be authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

Passed and approved this 4th day of March, 2015.

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Board Vice-Chair

ATTEST:

I hereby certify that the foregoing resolution 2015-05 was duly adopted by the Board of Directors of Gold Coast Transit at a regular meeting thereof held on the 4th of March, 2015.

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Steven P. Brown, Secretary of the Board