



Item # 8

**Date:** December 2, 2015  
**TO:** Board of Directors  
**FROM:** Steven P. Brown *SPB*  
General Manager  
**SUBJECT:** Consider Approval of Board of Directors Meeting Schedule - Calendar Year 2016

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## I. EXECUTIVE SUMMARY

Regular meetings of the Gold Coast Transit District Board of Directors are held at 10 a.m. on the first Wednesday of each month at the GCTD Administrative Office located at 301 E. Third Street in Oxnard. The Board meeting schedule has been amended in the past to accommodate holidays, the California League of Cities Annual Meeting, and the American Public Transportation Association's (APTA) Annual Meeting. In 2016 the APTA Annual Meeting is scheduled for September 11-14, 2016 in Los Angeles and does not conflict with the regular Board meeting schedule. The California League of Cities Annual Conference and Expo is scheduled for October 5-7, 2016 in Long Beach and does present a schedule conflict. Please let me know if any other schedule adjustments are needed.

### **Proposed Board of Directors Meeting Schedule for 2016**

January 6	May 4	September 7
February 3	June 1	October 12*
March 2	July 6	November 2
April 6	August - Dark/No Mtg.	December 7

\* *Moved to second Wednesday to accommodate meeting or holiday*

## II. RECOMMENDATION

**It is recommended that the Board of Directors consider, amend if needed, and approve the proposed monthly Board meeting schedule for calendar year 2016.**

### **GOLD COAST TRANSIT DISTRICT**