



DATE: September 10, 2014
TO: GCTD Board of Directors
FROM: Reed Caldwell *RC*
Facility Project Manager
RE: **New Administration and Operations Facility - Project Status Report**

I. EXECUTIVE SUMMARY

This report provides an update for the new GCTD Administration and Operations Facility to be built near the intersection of Auto Center Drive and Paseo Mercado in Oxnard, CA.

II. BACKGROUND

Design commenced on January 21, 2014 with the issuance of a limited notice to proceed (LNTP) to address environmental requirements. A full notice to proceed (NTP) was issued May 12, 2014.

The environmental process concluded in July 2014 with approval from Federal Transit Administration (FTA) and the City of Oxnard. GCTD purchased the 15-acre site for the project on July 28, 2014 subsequent to receiving the FTA grant and completing both the federal and state environmental processes, National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA), respectively.

Upon receipt of the Task 1 submittal in early April 2014 efforts were taken to ensure the project is designed to meet both GCTD needs and funding constraints in accordance with the design contract. Task 2 submittal was delayed to ensure the contract provisions were met regarding the budget. This four week delay does not affect the design completion date of June 2015.

NEXT STEPS

The 30% submittal was received by GCTD and is under review. Design schematics were included with the submission and show preliminary colors for the building materials. The preliminary design development review was held with the City of Oxnard on

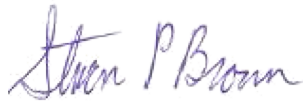
September 3, 2014 to review the proposed development of the site. Additional meetings will provide further detail to Oxnard as the project proceeds.

Below is the current project schedule.

Begin Design	January 2014
Environmental Process Complete	July 2014
Design Complete	June 2015
Construction Start	October 2015
Construction Complete	April 2016
Grand Opening	Summer 2017

III. SUMMARY AND RECOMMENDATIONS

This report is for information only.



General Manager's Concurrence