



AGENDA
GOLD COAST TRANSIT DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, SEPTEMBER 10, 2014 – 10:00 A.M.
GCT ADMINISTRATIVE FACILITY
301 EAST THIRD STREET
OXNARD, CA 93030-6048
www.GoldCoastTransit.org

CALL TO ORDER

ROLL CALL

Chair Carl Morehouse – City of Ventura
Vice-Chair Paul Blatz – City of Ojai
Director Bryan MacDonald – City of Oxnard
Director Jonathan Sharkey – City of Port Hueneme
Director John C. Zaragoza – County of Ventura

CEREMONIAL CALENDAR

- **Pledge of Allegiance**
- **Employee Recognition – To Ms. Catalina Bolanos for 1 Million Miles of Safe Driving – Andrew Mikkelson, Director of Operations**
- **Employee Service Awards**
 - **To Suzanne Chavez, Transit Supervisor for 20 years of Service – Debbie Williams, Director of Human Resources**
 - **To Lili Marlene Tomen, Accounting Manager for 15 years of Service – Debbie Williams, Director of Human Resources**

GENERAL PUBLIC COMMENT PERIOD

At this time, the Gold Coast Transit Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided

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*A Joint Powers Agency of:
City of Ojai • City of Oxnard • City of Port Hueneme • City of Ventura • County of Ventura*

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in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

BOARD OF DIRECTORS' REPORTS

GENERAL MANAGER'S REPORT

AGENDA REVIEW - Any changes to the agenda may be made at this time.

CONSENT AGENDA

1. [Consider Approval of Minutes of July 2, 2014 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of June 2014](#)
3. [Consider Approval of Expenditures for the Month of July 2014](#)
4. [Consider Approval of Treasurer's Report for June 2014](#)
5. [Consider Approval of Treasurer's Report for July 2014](#)
6. [Consider Approval of Budget Income Statement for Month Ending June 2014](#)
7. [Consider Approval of Budget Income Statement for Month Ending July 2014](#)
8. [Consider Approval of Financial Statements & Schedule of Money Transfers for June 2014](#)
9. [Consider Approval of Financial Statements & Schedule of Money Transfers for July 2014](#)
10. [Consider Approval of General Manager's Expense Report for July/August 2014](#)

FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

11. **Consider Approval of Award of General Counsel Contract to Best, Best and Krieger**
– Marlena Kohler, Purchasing Manager and DBE Officer
12. **Consider Approval of Award for Purchase of Natural Gas and Third-Party Low-Carbon Fuel Standard (LCFS) Consulting Services to GHI Energy** – Marlena Kohler, Purchasing Manager and DBE Officer
13. **Consider Adoption of Resolution 2014-107 Approving the Gold Coast Transit District Conflict of Interest Code** – Steve L. Rosenberg, Director of Finance and Administration
14. **Consider Adoption of Resolution No. 2014-108, Reaffirming GCTD Approval of the Joint Powers Agreement governing the California Transit Systems Joint Powers Authority (CalTIP)** – Steve L. Rosenberg, Director of Finance and Administration

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- 15. Consider Adoption of Resolution 2014-109 Updating Designation of GCTD Staff to Serve on the California Transit Systems Joint Powers Authority (CalTIP) Board of Directors** – Steve L. Rosenberg, Director of Finance and Administration
- 16. Consider Approval of Payment to CBRE for Real Estate Brokerage Services for the Purchase of Land for the GCT Administration and Operations Facility** – Reed Caldwell, Facility Project Manager
- 17. Receive and File Report on the Status of the GCT Administration and Operations Facility** – Reed Caldwell, Facility Project Manager
- 18. Receive and File Report and Presentation on the Fixed Route and Paratransit Service as of the end of Fiscal Year 2013-14** – Vanessa Rauschenberger, Planning Manager and Margaret Heath, Paratransit and Special Projects Manager

INFORMATIONAL ITEMS

- A. Award for Janitorial Services contract to El Campanario Janitorial** – Tanya Hawk, Buyer

CLOSED SESSION

- 19. Closed Session Conference with Legal Counsel – Anticipated Litigation whether to initiate litigation pursuant to Government Code section 54956.9(c) – One Case** – Nancy Kierstyn Schreiner, General Counsel
- 20. Report from Closed Session – General Counsel**

The next regular meeting of the Gold Coast Transit District Board of Directors will be held on **October 1, 2014 at 10:00 A.M. at the Gold Coast Transit Board Room, 301 E. Third Street, Oxnard, CA 93030**. Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE OFFICE MANAGER AT (805) 483-3959, Ext. 124, OR E-MAIL ribarra@goldcoasttransit.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCT TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.