Meeting Summary

TAC Members Present: Jason Lott, City of Port Hueneme; Jeff Hereford, City of Ventura; Ashley Golden, City of Oxnard; Kathy Connell, Ventura County; Drew Lurie, City of Ojai, and Vic Kamhi, VCTC (ex-officio).

TAC Members Absent: None.

GCT Staff Present: Steve Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Helene Buchman, Director of Planning and Marketing; Andrew Mikkelson, Director of Operations; Vanessa Rauschenberger, Claire Johnson-Winegar, Transit Planners, and Cynthia Torres, Marketing and Communications Manager.

Members of the Public: None.

1. Call to Order/Introductions

Chair Kathy Connell called the TAC meeting to order at 1:30 p.m.

2. Public Comments (items not on the agenda)

None.

3. Committee Members’ Comments

Jeff Hereford announced that the budget is going to Ventura City Council on June 3rd. Ashley Golden said she believes the budget is going to the Oxnard City Council on June 4th. Drew Lurie informed the TAC that trolley service to Casitas Lake from downtown Ojai will begin May 25th and end August 31st. The lake will be paying for the service but hoped to be somewhat recouped from the fares that are brought in. GCT transfers will not be valid on the trolley to the lake. Vic Kamhi said that the Feds released the final allocations and there is a little more than VCTC expected.
4. **Staff Comments**

None.

5. **Approval of the April 2013 Meeting Summary**

Jason Lott made a motion to approve the meeting summary that was passed out at the meeting and reflects the correct time the April meeting was over. Kathy Connell seconded the motion and it passed unanimously.

6. **Update on AB 664- Helene Buchman**

Helene Buchman said that the bill was on the consent agenda for the Appropriations Committee yesterday, May 14th. The next step is that the bill will be brought to the Senate, most likely in June and will have to go through some committees.

She also mentioned that SB 203 was amended to include that VCTC will pay for any costs incurred and will not ask for reimbursement from the State. It was also amended to include language that requires VCTC to report annually on the state of all County transportation services.

Jeff asked whether the super majority language that had been sent to Assemblyman Williams had been included in the bill yet and Steve Brown answered that it was not.

Steve B. also said that the Department of Finance is asking that all member jurisdictions take action that they will not seek reimbursement from the State for becoming a district but we are still working with them on that.

7. **Community Outreach for Spring 2013- Cynthia Torres**

GCT held community outreach meetings in Ventura on May 6th and in Oxnard on May 14th. Cynthia Torres said main topic was the new fareboxes but we also covered the upcoming changes for August and took any comments. There were 10-15 people at each meeting, though the Ventura meeting had slightly less. Everyone seemed to be on board with the farebox change.

8. **Proposed Fare Media Categories- Steve Brown and Helene Buchman**

Vanessa Rauschenberger distributed a hand out on the proposed new fare categories. She went over the new pass categories, the benefits and reasoning behind them, prices and timeline of important dates. Kathy expressed that December 31st seemed like a long time to continue to take old passes on the bus but Helene noted that people sometimes buy multiple passes at a time and it takes them a while to use them up, and that others buy a pass and ride infrequently and we want to give them some time to
use them up.

Steve B. said we will go to our outlets and agencies that sell and/or buy our passes and change out all of their tickets as soon as possible. Jeff made the motion to approve fare media categories and Jason seconded. The motion passes unanimously.

9. **Paratransit Contract Renewal- Helene Buchman**

Helene recommended using a one-year option to extend the paratransit contract with MV. She said that while there had been some issues in the past with the contractor, they have since been resolved. She also reasoned that since GCT will most likely become a district soon and it will give us time to decide what the best path for the future is. Steve B. said GCT considered using a two-year option but agreed that the flexibility of the one-year option would be most beneficial when transitioning to a district.

10. **Discussions on Fiscal Year 2013/2014 Budget- Steve Rosenberg**

Steve Rosenberg passed out the GCT Ten-Year Capital Project Plan that will go into the budget book for the Board to approve in June. The plan included all funded and unfunded obligations and all planned projects for the next ten years. For the next year, GCT will not need many local match funds since a lot of projects are funded 100% by grants.

He then talked about the upcoming FY 13-14 budget. The budget is the same as the one brought to TAC last month with the only change being that the reserve contribution will only be $500,000 as opposed to $750,000 per Board direction. The budget will go to the Board for a public hearing at the June meeting.

Jason made the motion to approve FY 2013/14 budget and Jeff seconded. The motion passes unanimously.

11. **Route 11 Reconfiguration Update- Vanessa Rauschenberger**

Vanessa distributed a handout that detailed the information that the surveyors collected. The main things they observed were that the bus was often quite late, there were few people boarding or alighting in the hospital loop and there were few wheelchairs. The most frequent request they received was for more service. The TAC deferred to Jeff since the route is solely in Ventura. He decided that option 2, which was to cancel the hospital loop as soon as possible to better the on-time performance, and to increase frequency in August, was the best option. He made the motion to approve and Kathy seconded it. The motion passed unanimously.
12. **New Farebox Installation Update and Demonstration**

The installation is set for the weekend of May 18\textsuperscript{th} and the fareboxes will go live on the 19\textsuperscript{th}. Staff gave a demonstration of how the farebox works to anyone who was interested.

12. **Future Agenda Items**

- Additional information on Phase II of the farebox implementation
- Analysis of bus stop signs

13. **Adjournment**

Chair Connell adjourned the meeting at 3:00 p.m.

*Minutes Approved:*
## GCT Technical Advisory Committee (TAC)
### Sign-in Sheet
March 20, 2013 1:30 p.m.

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<tr>
<th>Agency Represented</th>
<th>Committee Member</th>
<th>Committee Alternate</th>
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<tr>
<td>Ojai</td>
<td>Drew Lurie</td>
<td>TBD</td>
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<tr>
<td>Oxnard</td>
<td>Martin Erickson</td>
<td>Ashley Golden</td>
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<td>Port Hueneme</td>
<td>Jason Lott</td>
<td>Andy Santamaria</td>
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<td>San Buenaventura</td>
<td>Jeff Hereford</td>
<td>Tom Mericle</td>
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<td>Rick Gallegos</td>
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<td>County of Ventura</td>
<td>Kathy Connell</td>
<td>David Fleisch</td>
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<td>VCTC (ex-officio)</td>
<td>Vic Kamhi</td>
<td>Myra Montejano</td>
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<td>Chuck McQuary</td>
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<td>Vanessa Rauschenberger</td>
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<td>Claire Johnson-Winegar</td>
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<td>GCT (staff)</td>
<td>Helene Buchman</td>
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### Others in attendance:

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<tr>
<th>Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td>Steve Rosenbahn</td>
<td>GCT</td>
<td>X119</td>
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<tr>
<td>Andy Micheles</td>
<td>GCT</td>
<td>X111</td>
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<tr>
<td>Steven Brown</td>
<td>GCT</td>
<td>X116</td>
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<tr>
<td>Cymberin Snem</td>
<td>GCT</td>
<td>Y1110</td>
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