



**GCT Technical Advisory Committee (TAC)  
Wednesday, October 19, 2011  
1:30 p.m.  
Gold Coast Transit Board Room**

**Meeting Summary**

**TAC Members Present:** Greg Grant and Drew Lurie, City of Ojai; Jeff Hereford, City of Ventura; Jason Lott, City of Port Hueneme; Martin Erickson and Ashley Golden City of Oxnard; Kathy Connell, Ventura County and Vic Kamhi, VCTC (ex-officio).

**TAC Members Absent:** None.

**GCT Staff Present:** Steve Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Andrew Mikkelson, Director of Transit Operations; Helene Buchman, Planning and Marketing Director; Chuck McQuary Transit Planner; Margaret Heath, Paratransit & Special Projects Manager and Cynthia Torres, Marketing & Communications Manager.

**Members of the Public:** None.

**1. Call to Order/Introductions**

Chair Martin Erickson called the TAC meeting to order at 1:35 p.m. and introductions were made.

**2. Public Comments (items not on the agenda)**

None.

**3. Committee Members' Comments**

Martin announced that the City of Oxnard Bicycle Master Plan is now complete and shortly will be available on line.

**4. Staff Comments**

Helene Buchman announced that GCT received a \$15 million federal grant

toward construction of a much need new facility. GCT is reviewing site locations on two properties.

Steve Brown thanked the TAC and their elected officials in providing letters of support for the project.

#### **5. Approval of the September 21, 2011 Meeting Summary**

Kathy Connell made a motion to approve the meeting summary, noting to delete the first sentence of the last paragraph on item 9. Jason Lott seconded the motion as corrected, and it passed unanimously.

#### **6. Review Community Outreach Plans- Cynthia Torres**

Cynthia reviewed the results of the outreach meeting held at the OTC on October 13<sup>th</sup>. As the turnout was low, the service area primarily discussed was Route 19. A school administrator attending the meeting stated that the route is effectively serving students at Oxnard High School. She suggested that further improvement could be realized if the service became bi-directional.

The next two meetings are scheduled on October 19<sup>th</sup> at the South Oxnard Library and November 3<sup>rd</sup> at the Foster Library in Ventura.

#### **7. Update on the Regional Transit Study**

Steve Brown stated that there was significant input from the local transit providers on the Plan at a meeting conducted earlier today in Thousand Oaks. However, there are many issues to be resolved and it is too early to make specific plans on where the overall transit system is headed in the County.

Martin suggested that because the plan is continuing to unfold, and with its importance to the entire County, it should be continue to be on the TAC agenda until the Plan is finalized.

#### **8. Update on VCTC's Comprehensive Transportation Plan**

Specifics for the plan were not yet available. Steve Brown suggested to Vic Kamhi that Peter DeHaan request Darren Kettle to review the completed Plan with the GCT Board. Part of the presentation should include information relative to the process for approval of a County sales tax initiative.

#### **9. Discussion of Programming for STP, CMAQ and TE Funds**

Helene reported that there are two calls for projects: a "micro mini" call to provide additional funds on approved projects and a "mini" call for potential new projects.

With regard to the former, GCT plans to request funds to extend the new Route 17 (begins service in February 2012) from its current terminus at St. John's Hospital further south to Oxnard College. That extension would likely not start until our next service change during the summer. For the Mini call, GCT plans to submit a CMAQ application for new service in areas not currently served by our current routes.

#### **10. Proposed Additional Bus Stops in Downtown Oxnard**

Maps were distributed showing the new stops being proposed on 4<sup>th</sup> Street. They were recently discussed with City Staff. It was agreed that the stops will be installed on a temporary basis so as to allow their impact on the removal of several parking spots to be assessed.

#### **11. Bicycles Transported on GCT Routes**

A list was distributed of bicycles boarded on GCT buses on each route. Its purpose was to provide boarding information to support the jurisdictions as they prepare individual plans that support bicycle usage.

#### **12. Future Agenda Items**

- Review plans for the Micro Mini and Mini calls for Projects
- Review the Status of The Regional Transit Study

#### **13. Adjournment**

There being no further business, Martin Erickson adjourned the meeting at 2:35 P.M.

***Minutes Approved:***



**GCT Technical Advisory Committee (TAC)  
Sign-in Sheet  
October 19, 2011, 1:30 p.m.**

Agency Represented	Committee Member		Committee Alternate	
	Initials	Name	Initials	Name
Ojai	<i>DL</i>	Drew Lurie		TBD
Oxnard	<i>ME</i>	Martin Erickson	<i>AG</i>	Ashley Golden
Port Hueneme	<i>JL</i>	Jason Lott		Andy Santamaria
San Buenaventura	<i>JH</i>	Jeff Hereford		Tom Mericle Rick Gallegos
County of Ventura	<i>KC</i>	Kathy Connell		David Fleisch
VCTC (ex-officio)	<i>VK</i>	Vic Kamhi		Myra Montejano
GCT (staff)	<i>HB</i>	Helene Buchman	<i>CM</i>	Chuck McQuary Vanessa Rauschenberger Claire Johnson-Winegar

**Others in attendance:**

Name	Organization	Phone Number
<i>Steve Rosenbom</i>	<i>GCT</i>	<i>X119</i>
<i>Andy Mickelson</i>	<i>GCT</i>	<i>X111</i>
<i>GREG GRANT</i>	<i>CITY of Ojai</i>	<i>646-5581 x 251</i>
<i>MARGARET HEATH</i>	<i>GCT</i>	<i>X120</i>
<i>Steven Brown</i>	<i>GCT</i>	<i>X116</i>