



**GCT Technical Advisory Committee (TAC)
Wednesday, December 19, 2012
1:30 p.m.
Gold Coast Transit Board Room**

Meeting Summary

TAC Members Present: Jason Lott, City of Port Hueneme; Jeff Hereford, City of Ventura; Ashley Golden, City of Oxnard; Kathy Connell, Ventura County, and Vic Kamhi, VCTC (ex-officio).

TAC Members Absent: Martin Erickson, City of Oxnard and Drew Lurie, City of Ojai.

GCT Staff Present: Steve Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Andy Mikkelson, Director of Transit Operations; Helene Buchman, Director of Planning and Marketing, and Chuck McQuary, Vanessa Rauschenberger, Claire Johnson-Winegar, Transit Planners.

Members of the Public: None.

1. Call to Order/Introductions

Chair Jason Lott called the TAC meeting to order at 1:30 p.m. and introductions were made.

2. Public Comments (items not on the agenda)

None.

3. Committee Members' Comments

Kathy Connell reported that construction of the new southbound Route 16 Loma/Hwy 33 bus stop has started; estimated completion time is four weeks.

4. Staff Comments

None

5. Approval of the October 17, 2012 Meeting Summary

Jeff Hereford made a motion to approve the meeting summary. Kathy Connell seconded the motion and it passed unanimously (*there was no November TAC meeting*).

6. Update on February 10, 2013 Service Change- Claire Johnson-Winegar and Vanessa Rauschenburger

A handout was distributed that provided a summary of the change:

- Implement new Route 21 Pacific View Mall/Victoria Avenue/Center Point Mall: Will add new service along Channel Islands Blvd., Victoria Ave. and Telegraph Rd. with service running weekdays from 6:10 AM – 8:30 PM;
- Route 11 Telephone Road service will be extended beyond the VTC to serve the CMH;
- Route's 14 Esplanade/Nyeland Acres and 15 Esplanade/El Rio/St. John's will no longer serve the Walgreens stop;
- Route 19 OTC/Airport/Gonzales Rd.: Service on Gonzales Rd. will be extended to Rice Rd. and provide stops at Veterans Center and medical offices;
- Route 6 Oxnard/Ventura/Main St.: The Dakota St. timepoint was removed and replaced by a new turn-around and timepoint at Seneca. Creating a turn-around in the Cope Center parking lot removed the need for buses to turn-around in a neighborhood.

Jason Lott requested GCT to send a letter to the Port Hueneme Public Works Director outlining the steps required for installing the new Route 21 stops within their jurisdiction.

Jeff Hereford advised that he will prepare a letter to the school district with appropriate documentation in support of the new turn-around at the Cope Center.

7. Review of Planned Marketing Activities

A brief overview was provided to describe the media plan and location of GCT personnel stationed to assist riders in understanding the changes to service.

8. Update on VISTA Activities

Helene reported that finalization of the VISTA Service RFP will be completed after the jurisdictions have decided if they will participate with GCT and their new District in providing the currently structured service (umbrella approach), or, to operate segments of the current service apart from GCT. Jeff questioned when would that be determined?

Vic Kamhi replied that VCTC has chosen to not tell the jurisdictions what they must decide. It is likely the heritage Valley is likely to opt out of joining the new District. He felt the umbrella approach for VISTA was the best. However, who provides service for East County and CSUCI routes are still undecided. While the cost impact of breaking up the umbrella approach into pieces has not been determined, it is expected to cost more.

Steve Rosenberg asked if the VCTC had been advised the "pieces" approach would be higher. Kathy Connell replied that VCTC has not yet had the opportunity to hear it.

Helene said that GCT needs to know who is in or out of the umbrella program by January 31st because the RFP is planned for release in February.

9. Update and Review of Draft Legislation and Discussion of Next Steps- Steve Brown and Helene Buchman.

At an Ad Hoc Committee meeting yesterday the 4th draft was developed and sent to GCT legal for review.

GCT plans to be on the following jurisdiction's agenda's to review the status of draft legislation and the current definition of the GCT District:

- Oxnard- January 15th
- Port Hueneme- January 22nd
- Ventura- January 28th

There was much discussion on where the legislation will end up. It's still a moving target at this point. There is also a question as to who determines the bus stop standards within each jurisdiction when GCT becomes a district

10. Discussion of ARRA funding and Bus Stop Enhancement Project- Steve Rosenberg-

Steve reported that he has developed a timeline to support spending all the funding for new fareboxes by September 30, 2013, as required by ARRA. All documentation must be complete by that date. In addition, the ARRA funds allocated for bus stops in each jurisdiction must also be spent by that date.

11. Update on All Capital Projects- Steve Rosenberg

The installation of cameras on buses is 90% complete; the second trailer in the yard to serve as a security station and to provide additional office space has been delivered.

12. Future Agenda Items

- Election of Officers

13. Adjournment

Chair Lott adjourned the meeting at 2:45 p.m.

Minutes Approved:



**GCT Technical Advisory Committee (TAC)
Sign-in Sheet
December 19, 2012 1:30 p.m.**

Agency Represented	Committee Member		Committee Alternate	
	Initials	Name	Initials	Name
Ojai		Drew Lurie		TBD
Oxnard		Martin Erickson	<i>ME</i>	Ashley Golden
Port Hueneme	<i>JL</i>	Jason Lott		Andy Santamaria
San Buenaventura	<i>JH</i>	Jeff Hereford		Tom Mericle Rick Gallegos
County of Ventura	<i>KCF</i>	Kathy Connell		David Fleisch
VCTC (ex-officio)	<i>VK</i>	Vic Kamhi		Myra Montejano
GCT (staff)	<i>HB</i>	Helene Buchman	<i>HM</i> <i>VLR</i> <i>CJW</i>	Chuck McQuary Vanessa Rauschenberger Claire Johnson-Winegar

Others in attendance:

Name	Organization	Phone Number
<i>Steve Rosenberg</i>	<i>GCT</i>	<i>x119</i>
<i>Steve Brown</i>	<i>GCT</i>	<i>x116</i>
<i>Andy Mikheleca</i>	<i>GCT</i>	<i>x111</i>