

Item No. 1



**GOLD COAST TRANSIT
MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, DECEMBER 7, 2011– 10:00 A.M.**

Call to Order

Chair Jonathan Sharkey called the regular meeting of the Board of Directors of Gold Coast Transit to order at 10:02 a.m. at the GCT Administrative Facility, 301 E. Third St., Oxnard, California.

Roll Call

Chair Jonathan Sharkey – City of Port Hueneme
Director Carlon Strobel – City of Ojai Alternate
Director Bryan MacDonald – City of Oxnard
Director Brian Brennan – City of Ventura Alternate (absent)
Director John C. Zaragoza – County of Ventura

Staff Present

Steven P. Brown, General Manager
Helene Buchman, Director of Planning and Marketing
Steve Rosenberg, Director of Administrative Services
Andrew Mikkelson, Director of Transit Operations
Rob Lurie, Director of Fleet & Facilities
Margaret Heath, Paratransit & Special Projects Specialist
Cynthia Torres, Communications & Marketing Manager
Claire Johnson-Winegar, Transit Planner
Vanessa Rauschenberger, Transit Planner
Alexander Zaretsky, Human Resource and Risk Manager
Nancy Kierstyn Schreiner, General Counsel
Roxanna B. Ibarra, Office Manager/Clerk of the Board

Others Present

Members of the Public

Ceremonial Calendar

- The pledge of allegiance was led by Chair Jonathan Sharkey
- Chair Sharkey, General Manager Steve Brown and Human Resources and Risk Manager Alex Zaretsky recognized and congratulated Office Manager Roxanna Ibarra for her 10 years of dedicated service to GCT.

301 E Third St, Oxnard, CA 93030-6048 • 805.483.3959 • FAX 805.487.0925 • www.goldcoasttransit.org

A .bint Powers Agency of:

City of Ojai • City of Oxnard • City of Port Hueneme • City of Ventura • County of Ventura

Formal Items

8. Consider Election of Board Officers for Calendar Year 2012 – Steven Brown, General Manager

Director Zaragoza nominated Director MacDonald to be GCT Chair for calendar year 2012, seconded by Chair Sharkey. Director MacDonald nominated Director Zaragoza to be GCT Vice-Chair for calendar year 2012, seconded by Chair Sharkey.

The motions passed unanimously.

9. Review, Amend as Needed, and Approve Board of Directors Proposed Monthly Meeting Schedule for Calendar Year 2012 – Steven Brown, General Manager

Mr. Brown presented to the Board of Directors the proposed monthly meeting schedule for calendar year 2012. Mr. Brown stated that the GCT calendar has been amended in the past to accommodate holidays, the California League of Cities Annual Meeting, and the American Public Transportation Association's Annual Meeting. To avoid a conflict with the Independence Day holiday, Mr. Brown recommended moving the July meeting to July 11. To accommodate potential interest in attending any of these meetings, Mr. Brown recommended that the Board move the meetings of September and October to September 12 and October 10 (second Wednesdays) respectively. Also Mr. Brown suggested to the Board of Directors that they may want to move the November 7 meeting to November 14 due to the national elections occurring on November 6.

Director Zaragoza moved to Approve the Board of Directors proposed monthly meeting schedule, including changing the November meeting to November 14, for calendar year 2012. Director Strobel seconded the motion.

Roll Call

Yes:	No:None
Director Strobel	
Director Brennan	(absent)
Director Zaragoza	
Director MacDonald	
Chair Sharkey	

The motion passed unanimously.

10. Update on Regional Transit Study – Helene Buchman, Director of Planning and Marketing

Ms. Buchman gave the Board of Director's an update on the Regional Transit Study. Ms. Buchman reported on the results of several meetings with representatives from all of the

transit operators in the County. Ms. Buchman noted the positive regard for a transit district expressed by the Board of Directors in the past, and reported that this concept is being promoted for the western portion of Ventura County. Cities east of the Conejo Grade have indicated a desire to initiate a less structured arrangement and enter into an MOU for cooperative services. Since the Regional Transit Study is progressing to a final recommendation by the VCTC in February, 2013, staff is requesting input on the issue with particular consensus from the Board to continue to promote the creation of a Gold Coast Transit District. General Manager Steve Brown stated that ultimately he would like to gather a general consensus for the needs of GCT.

No motion was made.

**11. City of Ojai Recommendations to City Council Regarding Transit Service:
Receive and File** – Helene Buchman, Director of Planning and Marketing

Ms. Buchman reported that earlier this year staff at the City of Ojai was tasked to develop options to reduce or fully eliminate a deficit in its General Fund subsidy for transit of approximately \$144,000. To do this, the City of Ojai convened an Ad Hoc Transit Committee, which met to consider options for reducing expenses/generating more revenues. Ms. Buchman stated that the Ad Hoc Committee endorsed the option that the City of Ojai withdraw from the GCT Joint Powers Authority to reduce the expenditure of funds for fixed route service. She also reported that the Ojai City Council will consider this and related recommendations on December 13, 2011.

City Manager of Ojai, Robert Clark, gave a brief discussion of the proposed options and changes to address City of Ojai's \$144,000 deficit.

Director Zaragoza moved to receive and file the report. Director MacDonald seconded the motion.

Roll Call

Yes: No:None

Director Strobel

Director Brennan (absent)

Director Zaragoza

Director MacDonald

Chair Sharkey

The motion passed unanimously.

Closed Session

12. Closed Session Conference with Labor Negotiators pursuant to Government Code 54957.6 Agency designated representatives: Nancy Kierstyn Schreiner, General Counsel; Steven Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Alex Zaretsky, Human Resources and Risk Manager; Andrew Mikkelson, Director of Operations; Robert Lurie, Director of Fleet and Facilities; Helene Buchman, Director of Planning and Marketing
Employee Organization: SEIU Local 721

13. Closed Session Conference With Real Property negotiators pursuant to Government Code 54956.8 Agency designated representatives: Nancy Kierstyn Schreiner, General Counsel; Steven Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Andrew Mikkelson, Director of Operations; Robert Lurie, Director of Fleet/Facilities; Helene Buchman, Director of Planning/Marketing; Alex Zaretsky, Human Resources and Risk Manager

Property Location:	Owner:
2901 Camino Del Sol, Oxnard, CA	United States Postal Service
Property Adjacent to 4162 Paseo Mercado, Oxnard, CA Vacant Land	Wallace Properties, Inc.
Property - Southeast corner - Del Norte/Sturgis	Chase Family

Under negotiation price and terms of payment

14. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL-Pending Litigation pursuant to Government Code section 54956.9

- SEIU Local 721 v. Gold Coast Transit, Public Employment Relations Board, Unfair Practice Charge No. LA-CE-713-M
- Gold Coast Transit v. SEIU Local 721, Public Employment Relations Board, Unfair Practice Charge No. LA-CO-132-M

Board of Directors went into closed session at 10:46 AM. General Counsel Nancy Kierstyn Schreiner stated that she anticipates a public announcement after closed session. Board of Directors reconvened into open session at 11:20 AM.

Formal Items (continued)

15. Closed Session Announcement – Nancy Kierstyn Schreiner, General Counsel

General Counsel Nancy Kierstyn Schreiner stated that the Board of Directors unanimously agreed to implement the last, best and final offer for the Bus Operator and Mechanical Units.

There being no further business, Chair Sharkey adjourned the Board of Directors meeting at 11:21 a.m.

Minutes recorded by: Roxanna Ibarra, Clerk of the Board of Directors

Steven P. Brown
Secretary of the Board

Chair Jonathan Sharkey
Board of Directors

Unless otherwise determined by the Board of Directors, the next regular Board meeting will be held on January 4, 2012 at 10:00AM, at the GCT Administrative Facility, 301 E. Third St., Oxnard. Copies of Administrative reports relating to the agenda are available from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030-6048.