



## **BUS OPERATOR**

Hourly Range \$19.29 - \$27.10

Training rate for first 30 days is \$13.42

**Excellent Benefits & Retirement Pension Plan**

**OPEN UNTIL FILLED**

### **JOB SUMMARY:**

A bus operator is responsible for the safe operation of a passenger bus on an assigned route and on schedule. It is necessary for the operator to maintain a pleasant, courteous and helpful attitude toward the public at all times. The operator must drive with due regard to the safety and comfort of the passengers, answer questions regarding bus routes and time schedules of the Gold Coast Transit District system, collect fares, report equipment deficiencies using prescribed forms and procedures, and perform other related duties as assigned.

This position is classified as safety sensitive and subject to drug and alcohol testing, including random testing, under Federal Transportation Administration (FTA) drug and alcohol regulations.

### **MINIMUM QUALIFICATIONS:**

A VALID Class B Driver's License, or the ability to obtain one, is required. Other qualifications include: considerable skill in the operation of motor vehicles; knowledge of California Department of Motor Vehicle Rules and Regulations governing operation of public passenger carrying vehicles; the ability to establish and maintain courteous, effective relations and work harmoniously with others; the ability to prepare clear and legible report and mathematical calculations. Graduation from high school or GED and a minimum of three years of safe driving are also required. Minimum 21 years of age.

### **ABILITIES:**

The physical demands include prolonged sitting, driving, and steering, with occasional bending and stooping to help disabled passengers, must also be capable of lifting, pushing and pulling at least 30 pounds.

### **DISCLAIMER:**

This job description is not construed to be an exhaustive statement of duties, responsibilities, or requirements. Employees may be required to perform any other job-related instructions as requested by the supervisor, department head or general manager.

### **HOW TO APPLY**

To apply, please submit the following:

- **GCTD Employment Application:** You may obtain an employment application at [www.gctd.org](http://www.gctd.org)

**GOLD COAST TRANSIT DISTRICT**  
1901 Auto Center Drive,  
Oxnard, CA 93036 Or by E-mail to:  
[hr@gctd.org](mailto:hr@gctd.org)

### **SELECTION PROCESS:**

All applications must be filled out completely and must clearly show that the minimum requirements are met. Applications will be evaluated, we will invite the most qualified candidates to complete a

written examination. Applicants with passing scores will be invited to an oral interview. All statements made on the application are subject to investigation and verification. **The GCTD applications must be fully completed. Any questions unanswered may cause you to be excluded from the selection process.**

#### **PRE-EMPLOYMENT PROCESS:**

The process includes a job specific pre-employment physical and drug screening to be completed by an industrial health clinic of our choice; criminal background and references will also be checked. All offers of employment are conditioned upon successful completion of this pre-employment process.

This position is designated safety sensitive and is required by the Federal Transportation Administration to have a drug and alcohol test administered prior to employment and is subject to random drug and alcohol testing during employment.

#### **About GCTD**

Gold Coast Transit District (GCTD) is a special purpose transit district that provides public fixed-route and paratransit service in the cities of Ojai, Oxnard, Port Hueneme, Ventura and the unincorporated areas of Ventura County. With nearly 4 million passenger trips provided each year, GCTD is the largest public transportation operator in Ventura County. The fleet includes 61 buses and 24 paratransit vehicles all powered by clean natural gas supplied by an on-site CNG fueling station. In 2014 Gold Coast Transit District was named Small Agency of the Year by the California Transit Association.

#### **COMPENSATION PACKAGE**

GCTD offers an attractive compensation and benefits package that includes:

- **Medical, Dental, Vision plans**
- **Flexible Spending Account (FSA)**
- **Paid Vacation**
- **Paid Cumulative Sick Leave**
- **Paid Holidays**
- **California Public Employers Pension Plan (CalPERS)**
- **457 Deferred Compensation Plan**
- **Longevity Pay**
- **Life Insurance**
- **Educational reimbursement**
- **Free Public Transit Pass for Employee**

#### **Immigration & Control Act of 1986**

In order to comply with the provision of this law, all applicants prior to placement must provide proof of work eligibility and attest that they are a citizen, permanent resident alien, or otherwise authorized to be employed.

#### **Equal Opportunity Employer**

Gold Coast Transit District is an Equal Opportunity (at will) Employer and does not discriminate on the basis of race, color, creed, ancestry, national origin, gender, sexual preference, gender identity, religion, age, veteran status, physical or mental disability, mental condition, or any other category protected by state or federal law.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance, please contact GCTD's Human Resources at (805) 483-3959. EOE