



AGENDA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, SEPTEMBER 4, 2019 – 10:00 A.M.
GCTD ADMINISTRATIVE FACILITY
1901 AUTO CENTER DRIVE
OXNARD, CA 93036-7966
www.GoldCoastTransit.org

CALL TO ORDER

ROLL CALL

Chair – Cheryl Heitmann - City of Ventura
Vice Chair – Will Berg – City of Port Hueneme
Director - Bryan MacDonald – City of Oxnard
Director – John C. Zaragoza – County of Ventura
Director – Randy Haney – City of Ojai

CEREMONIAL CALENDAR

- **Pledge of Allegiance**
- **Employee Recognition**
 - o To Colleen Pickering for five years of service as Bus Operator – John Kelley, Operations Manager
 - o To Lili Tomen for twenty years of service as Accounting Manager – Daniel Amaro, Acting Director of Finance and Administration

GENERAL PUBLIC COMMENT PERIOD

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

BOARD OF DIRECTORS' REPORTS

GENERAL MANAGER'S REPORT

GOLD COAST TRANSIT DISTRICT

AGENDA REVIEW - Any changes to the agenda may be made at this time.

CONSENT AGENDA

1. [Consider Approval of Minutes of July 3, 2019 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of June 2019](#)
3. [Consider Approval of Treasurer's Report for June 2019](#)
4. [Consider Approval of Budget Income Statement for Month Ending June 2019](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for June 2019](#)
6. [Consider Approval of GCTD Quarterly Investment Report for Quarter ending June 30, 2019](#)
7. [Consider Approval of the General Manager's Expense Report for July – August 2019](#)

FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

8. [Recognize the Pangasinan Association of Ventura County and Filipino Nurses Association of Ventura County for Contributing to Bus Shelter Improvements in the City of Oxnard – Director Bryan MacDonald and Assistant General Manager Reed Caldwell](#)
9. [Consider Adoption of Resolution 2019-09 Authorizing Staff to File a Claim for reapportionment of Transportation Development Act \(TDA\) Funds - Daniel Amaro - Acting Director of Finance and Administration](#)
10. [1901 Auto Center Drive Move Update, Operations and Maintenance Update – Reed Caldwell, Assistant General Manager](#)
11. [Consider Adoption of Resolution 2019-10, Approval of Personnel Rules Annual Update – Debbie Williams – Director of Human Resources](#)
12. [Consider Adoption of Resolution No. 2019-06, Reaffirming GCTD Approval of the Joint Powers Agreement governing the California Transit Systems Joint Powers Authority \(CaTIP\) – Daniel Amaro - Acting Director of Finance and Administration](#)
13. [Consider Adoption of Resolution 2019-08 Updating Designation of GCTD Staff to Serve on the California Transit Systems Joint Powers Authority \(CaTIP\) Board of Directors - Daniel Amaro - Acting Director of Finance and Administration](#)

14. [Receive and File Fixed-Route and Paratransit Services 4th Quarter & FY 2018-2019 Year End Update – Matt Miller, Planning Manager & Margaret Heath-Schoep, Paratransit & Special Projects Manager](#)
15. [Receive Presentation on ACCESS Fare Collection Options for Future Consideration – Margaret Heath-Schoep, Paratransit & Special Projects Manager](#)
16. [Consider Approval for Up to a Nine \(9\) Month Extension to Best, Best & Krieger LLP \(BBK\) Contract for General Counsel Services - Marlena Kohler, Purchasing Manager](#)

INFORMATIONAL ITEMS

17. [Report of Contracts Awarded – Tanya Hawk, Buyer](#)
18. [Receive Update on Planning for January 2020 Service Changes and Launch of New Route on Ventura Rd \(Route 23\) – Vanessa Rauschenberger, Director of Planning and Marketing](#)

CLOSED SESSION

19. CONFERENCE WITH LEGAL COUNSEL – Pending Litigation Pursuant to Section 54956.9(d)(1) – Case No. DFEH Matter: 201811-04094601/EEOC Number: 37A-2019-01979-C
20. CONFERENCE WITH LEGAL COUNSEL—Existing litigation pursuant to Section 54966.9(d)(1) – Case No. 19STCV26687
21. CONFERENCE WITH LEGAL COUNSEL— Anticipated Litigation pursuant to Section 54956.9(d)(2) – Number of cases: 1

The next regular meeting of the GCTD Board of Directors will be held on **October 2, 2019 at 10:00 A.M. at the Gold Coast Transit District Board Room, 1901 Auto Center Drive, Oxnard, CA 93036-7966**. Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL adelgado@gctd.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.