



**AGENDA**  
**REGULAR BOARD OF DIRECTORS MEETING**  
GCTD ADMINISTRATIVE FACILITY  
1901 AUTO CENTER DRIVE  
OXNARD, CA 93036-7966  
[www.GoldCoastTransit.org](http://www.GoldCoastTransit.org)

**The meeting will be via ZOOM Webinar**  
<https://us02web.zoom.us/j/88311542908?pwd=UW5ac040NHlqcFdrS2xWaVphYmhYQT09>  
**WEDNESDAY, OCTOBER 7, 2020**  
**10:00 AM**

DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF NOVEL CORONAVIRUS (COVID-19), GOVERNOR NEWSOM HAS ISSUED EXECUTIVE ORDER N-29-20 IN WHICH SECTION 3 SUPERSEDES PARAGRAPH 11 OF EXECUTIVE ORDER N-25-20 (ISSUED ON MARCH 12, 2020). THIS NEW ORDER ALLOWS THE DISTRICT TO HOLD BOARD MEETINGS VIA TELECONFERENCING AND ALLOWS FOR MEMBERS OF THE PUBLIC TO OBSERVE AND ADDRESS THE MEETING TELEPHONICALLY OR ELECTRONICALLY.

MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE BOARD MEETING BY EMAILING THEIR PUBLIC COMMENTS TO THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON OCTOBER 7, 2020. IN ADDITION, MEMBERS MAY PARTICIPATE IN THE MEETING BY LOGGING INTO ZOOM [HERE](#) ANY MEMBER OF THE PUBLIC REQUESTING ACCOMMODATION TO PARTICIPATE IN THIS MEETING VIA PHONE, MAY CONTACT THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON OCTOBER 7, 2020 AT 805-483-3959 X 160 OR ADELGADO@GCTD.ORG.

**CALL TO ORDER**

**ROLL CALL**

Chair – Will Berg – City of Port Hueneme  
Vice Chair – Randy Haney – City of Ojai  
Director - Bryan MacDonald – City of Oxnard  
Chair – Cheryl Heitmann - City of Ventura  
Director – John C. Zaragoza – County of Ventura

**CEREMONIAL CALENDAR**

- **Pledge of Allegiance**

**GOLD COAST TRANSIT DISTRICT**

## **GENERAL PUBLIC COMMENT PERIOD**

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation but may be referred to the general manager/secretary for administrative action or public report at a later meeting or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

## **BOARD OF DIRECTORS' REPORTS**

### **GENERAL MANAGER'S REPORT**

**AGENDA REVIEW** - Any changes to the agenda may be made at this time.

## **CONSENT AGENDA**

1. [Consider Approval of Minutes of September 2, 2020 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of July, 2020](#)
3. [Consider Approval of Treasurer's Report for July, 2020](#)
4. [Consider Approval of Budget Income Statement for Month Ending July, 2020](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for July, 2020](#)

## **FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS**

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

6. [Consider Adoption of Resolution 2020-08, Approval of Personnel Rules Annual Update – Debbie Williams – Director of Human Resources](#)
7. [Consider Approval of Resolution No. 2020-09, to Amend Gold Coast Transit District's Conflict of Interest Code – Angie Delgado, Clerk of the Board](#)
8. [Consider Adoption of Resolution 2020-10 Establishing GCTD's Support for and Declaration of "Clean Air Day" – Cynthia Torres Duque, Communications and Marketing Manager](#)
9. [Consider Approval for Purchase Order Increase to Team Nissan for Ninth \(9th\) Nissan Leaf - Marlena Kohler, Purchasing Manager](#)

10. [Consider Recommendation to Resume of Fare Collection Once Installation of Protective Barriers is Complete – Vanessa Rauschenberger, Director of Planning and Marketing](#)

### **INFORMATIONAL ITEMS**

11. [Receive Monthly Update on Operations and Maintenance – James Beck, Director of Operations and Maintenance](#)

### **CLOSED SESSION**

12. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION  
Pursuant to section 54956.9 (d)(1) Case Number: 56-2019-00532144-CU-PA-VTA
13. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case

The next regular meeting of the GCTD Board of Directors will be held on **November 4, 2020 at 10:00 A.M. at the Gold Coast Transit District Board Room, 1901 Auto Center Drive, Oxnard, CA 93036-7966.** Copies of administrative reports relating to the Board agenda are available on-line at [www.GoldCoastTransit.org](http://www.GoldCoastTransit.org) or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL [adelgado@gctd.org](mailto:adelgado@gctd.org) OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.



## **NOTICE OF INTENTION TO AMEND THE CONFLICT OF INTEREST CODE OF THE GOLD COAST TRANSIT DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors of the Gold Coast Transit District (the "District") intends to amend the District's Conflict of Interest Code (the "Code") pursuant to Government Code Section 87306.

The Appendix of the Code designates those employees, members, officers, and consultants who make or participate in the making of decisions and are subject to the disclosure requirements of the District's Code. The District's proposed amendment is to include a new position required to be designated, revise titles of existing positions, delete positions that no longer exist, declare an official who manages public investments, and clarify requirements for disclosing interests in real property.

The proposed amended Code will be considered by the Board of Directors on October 7, 2020, at 10:00 a.m. at Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, California. The meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-29-20 dated March 17, 2020, and will be held electronically only. Any interested person may be present electronically and comment at the public meeting or may submit written comments concerning the proposed amendment.

Any comments or inquiries should be directed to the attention of Steven P. Brown, General Manager, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036 (805) 483-3959; sbrown@gctd.org. Written comments must be submitted no later than October 7, 2020, at 10:00 a.m.

The proposed amended Code may be reviewed at, and copies obtained from, the office of the General Manager.