



AGENDA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, May 6, 2020 – 10:00 A.M.
GCTD ADMINISTRATIVE FACILITY
1901 AUTO CENTER DRIVE
OXNARD, CA 93036-7966
www.GoldCoastTransit.org

DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF NOVEL CORONAVIRUS (COVID-19), GOVERNOR NEWSOM HAS ISSUED EXECUTIVE ORDER N-29-20 IN WHICH SECTION 3 SUPERSEDES PARAGRAPH 11 OF EXECUTIVE ORDER N-25-20 (ISSUED ON MARCH 12, 2020). THIS NEW ORDER ALLOWS THE DISTRICT TO HOLD BOARD MEETINGS VIA TELECONFERENCING AND ALLOWS FOR MEMBERS OF THE PUBLIC TO OBSERVE AND ADDRESS THE MEETING TELEPHONICALLY OR ELECTRONICALLY.

MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE BOARD MEETING BY EMAILING THE CLERK OF THE BOARD OR CALLING 1-978-990-5000 ACCESS CODE: 601598 BEFORE THE MEETING, PRIOR TO THE CLOSE OF PUBLIC COMMENT. ANY MEMBER OF THE PUBLIC REQUESTING ACCOMMODATION TO PARTICIPATE IN THIS MEETING VIA PHONE, MAY CONTACT THE CLERK OF THE BOARD PRIOR TO 9:00 AM ON MAY 6 AT 805-483-3959 X 160 OR ADELGADO@GCTD.ORG.

CALL TO ORDER

ROLL CALL

Chair – Will Berg – City of Port Hueneme
Vice Chair – Randy Haney – City of Ojai
Director - Bryan MacDonald – City of Oxnard
Director – John C. Zaragoza – County of Ventura
Director – Cheryl Heitmann – City of Ventura

CEREMONIAL CALENDAR

- **Pledge of Allegiance**
- **Employee Recognition - NONE**

GOLD COAST TRANSIT DISTRICT

GENERAL PUBLIC COMMENT PERIOD

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

BOARD OF DIRECTORS' REPORTS

GENERAL MANAGER'S REPORT

AGENDA REVIEW - Any changes to the agenda may be made at this time.

CONSENT AGENDA

1. [Consider Approval of Minutes of April 1 Board of Directors Meeting](#)
2. [Consider Approval of Minutes of April 9 Special Board of Directors Meeting](#)
3. [Consider Approval of Expenditures for the Month of February 2020](#)
4. [Consider Approval of Treasurer's Report for February 2020](#)
5. [Consider Approval of Budget Income Statement for Month Ending February 2020](#)
6. [Consider Approval of Financial Statements & Schedule of Money Transfers for Feb. 2020](#)
7. [Consider Approval of GCTD Quarterly Investment Report for Quarter ending Dec. 31, 2019](#)

FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

8. [Consider Award of Sole Source Procurement to Safety Vision for Bus Security Camera System – Marlana Kohler, Purchasing Manager](#)
9. [Consider Approval Position Description of Accounting Analyst – Debbie Williams, Director of Human Resources and Steve Brown, General Manager](#)

INFORMATIONAL ITEMS

10. [Receive and File FY 19-20 3rd Quarter Ridership & Performance Report – Matt Miller, Planning Manager, and Margaret Heath Schoep, Paratransit & Special Projects Manager](#)
11. [Receive and File Update on Preliminary Budget Assumptions - Vanessa Rauschenberger, Director of Planning and Marketing](#)

CLOSED SESSION

12. Employee Performance Evaluation. Title: General Manager

The next regular meeting of the GCTD Board of Directors will be held on **June 3, 2020 at 10:00 A.M. at the Gold Coast Transit District Board Room, 1901 Auto Center Drive, Oxnard, CA 93036-7966**. Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Clerk of the Board, Gold Coast Transit District, 1901 Auto Center Drive, Oxnard, CA, 93036-7966

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE CLERK OF THE BOARD AT (805) 483-3959, Ext. 160, OR E-MAIL adelgado@gctd.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCTD TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.