



Item #11

April 3, 2019

TO: Gold Coast Transit District Board of Directors

From: Steve L. Rosenberg 
Director of Finance and Administration

RE: Consider Authorizing the General Manager to Sign a Letter of Agreement (LOA) with the Ventura County Transportation Commission to Receive an Additional \$1,161,246 in Federal 5307 Funding on the FY2017-18 Program of Projects

I. EXECUTIVE SUMMARY

GCTD issued \$22 million in certificate of participation (COP) bonds to provide funding to complete construction of the new Administration and Operations Facility, committing to approximately \$1.4 million in annual bond payments. Over the last several months, VCTC and GCTD have been discussing ways for VCTC to assist GCTD with its debt obligation payments.

At this time VCTC has proposed to implement an increase of \$1,161,246 to GCTD's FY 2018-19 Federal apportionment from the Oxnard Urbanized area through a LOA between both agencies. These funds can be used to make GCTD's bond payments. VCTC has stated that this LOA arrangement is made possible because VCTC is receiving SB1 State of Good Repair (SGR) funds in an equal amount that is being programmed to Metrolink towards VCTC's share of Metrolink's maintenance/rehabilitation backlog.

VCTC has stated that while this commitment will be for the FY 2018/19 apportionment only, additional funding for future years may be determined on an annual basis taking into consideration the Metrolink rehabilitation program needs.

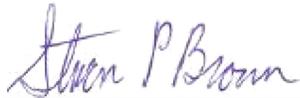
To complete this process, VCTC and GCTD shall authorize the VCTC Executive Director and the GCTD General Manager respectively to execute the attached LOA. Then VCTC will include these funds in the federal Program of Projects (POP) and request an amendment to the FTIP. These funds are expected to be available to GCTD by the beginning of FY 2019-20 or soon thereafter.

GOLD COAST TRANSIT DISTRICT

II. SUMMARY AND RECOMMENDATIONS

IT IS RECOMMENDED that the Board consider authorizing the General Manager to sign a LOA with the Ventura County Transportation Commission to Receive an Additional \$1,161,246 in Federal 5307 Funding on the FY2017-18 Program of Projects

GENERAL MANAGER'S CONCURRENCE



Steven P. Brown
General Manager

**LETTER OF AGREEMENT BETWEEN
VENTURA COUNTY TRANSPORTATION COMMISSION AND GOLD COAST TRANSIT DISTRICT
FOR FEDERAL 5307 FUNDS
APRIL 5, 2019**

This Letter of Agreement (LOA) between the Ventura County Transportation Commission (VCTC) and the Gold Coast Transit District (GCTD) memorializes that VCTC will implement a funding increase to GCTD beyond GCTD's federal attributable amount. This increase will be \$1,161,246 in federal 5307 funding from the Oxnard Urbanized area for the FY 2018/19 apportionment year, to be available for use by GCTD towards debt service. This \$1,161,246 of 5307 funding is attributable to Metrolink, and this LOA arrangement is made possible because VCTC is receiving SB1 State of Good Repair (SGR) funds in an equal amount that is being programmed to Metrolink towards VCTC's share of the maintenance/rehabilitation backlog.

Moreover, the federal 5307 funds can be used to fund debt service on the GCTD facility, while the SB1 SGR funds cannot. It is intended that this commitment will be for FY 2018/19 apportionment year only, with future years' funding for GCTD debt service to be determined on an annual basis taking into consideration the Metrolink rehabilitation program needs.

Once this LOA has been approved by VCTC and GCTD, VCTC will include these funds in the federal Program of Projects (POP) for FY 2018/19 and request an amendment to the FTIP. Subsequent to VCTC approval of the amended POP, VCTC will provide a FY 2018/19 Split Letter for federal apportionments, that will reflect the additional \$1,161,246, and GCTD will then be able to proceed with including these funds in its Section 5307 grant for the FY 2018/19 apportionment. It is mutually acknowledged that VCTC as the Designated Recipient has access to GCTD's online grant reports to the Federal Transit Administration and will utilize these reports to monitor the use of these funds.

VCTC hopes that this reprogramming of funds will assist GCTD toward its challenge of meeting its on-going debt obligations for the new facility, thereby facilitating the provision of transit service for GCTD transit patrons, and improving transit in Ventura County.

Darren M. Kettle
Executive Director, VCTC

Steve Brown
General Manager, GCTD
