



DATE April 4, 2018
TO GCTD Board of Directors
FROM Marlena Kohler, Purchasing Manager/DBE Officer *MLK*
SUBJECT Consider Approval of a Contract Increase to NV5 West for Construction Inspector Services

I. EXECUTIVE SUMMARY

On June 1, 2016, the Board of Directors awarded NV5 West a contract for on-call Construction Inspection Services needed for the New Administration and Operations Facility Project. The initial contract amount was \$125,000. Due to extending the initial term and additional inspections needed to validate construction through October 2018, an additional \$60,000 will be needed. The revised not-to-exceed contract amount will be \$185,000.

II. BACKGROUND

GCTD issued an RFP for Construction Inspection Services for the New Administration and Operations Facility Project in October 2015. The contractor would augment GCTD's staff over the course of the construction of GCTD's new facility, on an as-needed basis. Four (4) proposals were received and evaluated. NV5 West had received the highest overall score. Their proposal is considered fair and reasonable based on adequate competition. A responsibility determination was conducted, which resulted in determining that NV5 West, Inc. is a responsive and responsible firm capable of meeting GCTD's requirements.

On June 1, 2016, the Board of Directors approved an award to NV5 West in the amount of \$125,000 for a one-year term of the construction period. With the completion of the New Facility Project fast approaching, an additional six (6) months of services will be needed beyond the initial term, which will include additional inspections needed to validate construction.

To date, GCTD has had no performance issues with NV5 West. NV5 continues to be a responsive and responsible contractor.

III. SUMMARY AND RECOMMENDATION

It is recommended that the Board of Directors authorize an increase to the contract for Construction Inspection Services to NV5 West, Inc. in an amount of \$60,000 for a revised contract total not-to-exceed \$185,000 and extend the initial term of the contract for six (6) months.

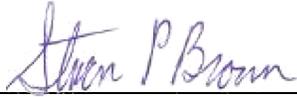
GOLD COAST TRANSIT DISTRICT

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CONCURRENCE:

A handwritten signature in blue ink that reads "Steven P. Brown". The signature is written in a cursive style with a horizontal line underneath it.

STEVEN P. BROWN

General Manager