



**AGENDA**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**WEDNESDAY, APRIL 4, 2018 – 10:00 A.M.**  
GCTD ADMINISTRATIVE FACILITY  
301 EAST THIRD STREET  
OXNARD, CA 93030-6048  
[www.GoldCoastTransit.org](http://www.GoldCoastTransit.org)

**CALL TO ORDER**

**ROLL CALL**

Chair – John C. Zaragoza – County of Ventura  
Vice Chair – Cheryl Heitmann - City of Ventura  
Director Paul Blatz – City of Ojai  
Director - Bryan MacDonald – City of Oxnard  
Director Will Berg – City of Port Hueneme

**CEREMONIAL CALENDAR**

- **Pledge of Allegiance**
- **Employee Recognition**
  - [To Francisco Navarro for 20 Years of Service as a Bus Operator – Andrew Mikkelson, Director of Transit Operations](#)
  - [To Maria Orona for 20 Years of Service as a Bus Operator – Andrew Mikkelson, Director of Transit Operations](#)

**GENERAL PUBLIC COMMENT PERIOD**

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

**BOARD OF DIRECTORS' REPORTS**

**GENERAL MANAGER'S REPORT**

**GOLD COAST TRANSIT DISTRICT**

**AGENDA REVIEW** - Any changes to the agenda may be made at this time.

## **CONSENT AGENDA**

1. [Consider Approval of Minutes of March 7, 2018 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of February 2018](#)
3. [Consider Approval of Treasurer's Report for February 2018](#)
4. [Consider Approval of Budget Income Statement for Month Ending February 2018](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for February 2018](#)

## **FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS**

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

6. [Consider Approval of FY2017-18 Budget Adjustments – Steve L. Rosenberg, Director of Finance and Administration](#)
7. [Consider Adoption of Resolution 2018-04 to Extend Authorization of the Bus Facility/Equipment Capital Reserve through June 2021 – Steve L. Rosenberg, Director of Finance and Administration](#)
8. [Consider Authorizing the General Manager to Enter into an Interagency Agreement Between GCTD and the Ventura County Transportation Commission \(VCTC\) for the Transfer of \\$195,000 in Proposition 1B California Transit Security Grant Program \(CTSGP\) Funds to GCTD to Support the New Operations and Maintenance Facility Project – Steve L. Rosenberg, Director of Finance and Administration](#)
9. [Consider Adoption of Resolution 2018-05 for Authorization of the Certifications and Assurances for the Low Carbon Transit Operations Program – Matt Miller, Planning Manager](#)
10. [Consider Approval of Establishing a Retiree Bus Pass Program – Debbie Williams, Director of Human Resources](#)
11. [Discuss and Provide Input to staff on Options for the Future of the 301 E. Third Street Property – Reed Caldwell, Director of Engineering and Construction](#)
12. [Construction Update for the GCTD Operations and Maintenance Facility – Reed Caldwell, Director of Engineering and Construction](#)
13. [Request Contract Increase for NV5 for Construction Inspector Services – Marlena Kohler, Purchasing Manager/DBE Officer](#)
14. [Receive Presentation and File Report of Contract Awarded – Marlena Kohler, Purchasing Manager/DBE Officer](#)

## INFORMATIONAL ITEMS

### CLOSED SESSION

15. **CONFERENCE WITH AGENCY LABOR NEGOTIATORS pursuant to Government Code § 54957.6 – Agency Designated Representatives: General Manager and designees - Employee Organization: Teamsters Local 186**
16. **Public Employee Performance Evaluation pursuant to Government Code § 54957 Title: General Manager**
17. **Closed Session-Conference with labor negotiator pursuant to Government Code § 54957.6 – Agency designated representative: General Counsel or Designee – Unrepresented General Manager**

The next regular meeting of the GCTD Board of Directors will be held on **May 2, 2018 at 10:00 A.M. at the Gold Coast Transit District Board Room, 301 E. Third Street, Oxnard, CA 93030.** Copies of administrative reports relating to the Board agenda are available on-line at [www.GoldCoastTransit.org](http://www.GoldCoastTransit.org) or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE OFFICE MANAGER AT (805) 483-3959, Ext. 101, OR E-MAIL [aperez@gctd.org](mailto:aperez@gctd.org) OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCT TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.