



GCTD Technical Advisory Committee (TAC)

Wednesday, May 18, 2016

1:30 p.m.

Gold Coast Transit Board Room

Meeting Summary

TAC Members Present: Kathy Connell, Ventura County; Jason Lott, City of Port Hueneme; Austin Novstrup, City of Ojai; Jeff Hereford, City of Ventura and Martin Erickson, VCTC.

TAC Members Absent: Ashley Golden, City of Oxnard.

GCTD Staff Present: Steve Brown, General Manager; Steve Rosenberg, Director of Finance and Administration; Claire Johnson-Winegar, Planning Manager; Beatris Megerdichian, Transit Planner; Chuck McQuary, Facility Project Planner; Reed Caldwell, Facility Project Manager; and Cynthia Torres-Duque, Communications and Marketing Manager.

Members of the Public: Cynthia Daniels, City of Oxnard.

1. Call to Order/Introductions

Chair Jeff Hereford called the TAC meeting to order at 1:31 pm.

2. Public Comments (items not on the agenda)

None.

3. Committee Members' Comments

Kathy Connell announced that she will be retiring July 30th.

4. Staff Comments

Steve Brown informed members that the Triennial Review is now complete. GCTD had one finding in the procurement rules and staff is currently working on modifying the procedures. He mentioned that the agency was successful in completing the review and had lower than average number of findings compared to the national average and especially the average in the west.

5. Approval of the March 2016 Meeting Summary

Jason Lott made a motion to approve the March meeting summary. Kathy Connell seconded the motion and it passed unanimously.

6. Harbor and Beaches Dial-A-Ride Update – Vanessa Rauschenberger

Claire Johnson-Winegar informed TAC that the City of Oxnard will issue a press release for the service cancellation of the Harbor and Beaches DAR. GCTD Customer Service Center staff will be recording passenger name and contact information for anyone who calls with comments, questions or complaints and be prepared to respond accordingly provide trip planning information. GCTD staff will be suggesting fixed-route as alternative option and emphasizing the significant increase in service in the area. Cynthia Daniels notified TAC that there will be flyers on board the Harbor and Beaches DAR buses.

7. Bus Stop Sign Improvements – Claire Johnson-Winegar

Claire presented TAC new bus stop sign designs and informed members that staff are currently working on a RFP. The new bus stop sign incorporates GCTD's new colors and logo, provides better visibility and offers route specific information. GCTD operators have requested 'flag style' mounting and "Bus Stop" on the back of the sign. Claire noted that staff will reach out to individual jurisdictions for specific feedback in the near future.

8. Final Budget – Steve Rosenberg

Steve Rosenberg informed TAC that there are no significant changes to the budget. He also informed members that the June capital budget will have one change; GCTD will be implementing a mid-life rehabilitation project for aging fleet which will help extend the fleets' useful life. GCTD staff has also submitted a grant for this project.

Austin Novstrup made a motion to approve the final budget. Jason Lott seconded the motion and it passed unanimously.

9. Upcoming Service Changes – Beatris Megerdichian

Beatris Megerdichian informed TAC members that service changes will be effective July 31st. She mentioned that there have been schedule adjustments to Routes 6, 8, 11, 15, 19, 20 and 22. Significant schedule and route changes have been made to routes 19 and 20 to improve on-time performance. She also informed members that Routes 19 and 20 will no longer be stopping inside the hospital parking lot.

10. Ojai Trolley – TDA Article 4.5 – Vanessa Rauschenberger

Martin Erickson informed members that VCTC will hold a meeting with Santa Paula, Fillmore and Ojai to address TDA appropriations. He also mentioned that VCTC will be looking into Article 4.5 and Urbanized and Non-Urbanized formulas with efforts to treat TDA consistently.

11. LOSSAN Metrolink Reimbursement – Daniel Amaro/Steve Rosenberg

Steve Rosenberg informed members that GCTD is working on a service agreement with LOSSAN that will reimburse GCTD for any transfers made between the two agencies. He also mentioned that the agreement will be presented to the Board in June.

12. Development Updates – Claire Johnson-Winegar

Claire Johnson-Winegar mentioned that the construction at the Village has been causing delays on Routes 6 and 17. She has asked for construction schedules but has not received a response.

Food 4 Less construction is also in the process, however the construction schedule has not yet been confirmed.

Construction by Edison is underway on Ventura Avenue that will last approximately six months. Jeff Hereford informed members that two lanes going westbound from Lemon Grove to Five Points will be closed for the sewer line project as well. There is construction at the Cope Center that is underway and Parklands in East Ventura will begin shortly.

The City of Oxnard has been approved to move forward with two projects submitted through the AHSC program under Cap and Trade. The first project is the OCCTIP Segment 8 along 5th Street, which will include improvements between Oxnard Blvd. and Rose Ave. The second project involves tšumaš (Chumash) Creek which is the J Street drain project.

The Housing Authority for Ventura has been approved to move forward with an AHSC application for the Westview Development project.

Jason Lott informed members that guardrail installation for the base will be underway on Channel Islands Blvd. in June.

13. Future Agenda Items

Bus Stop Signs

14. Adjournment

Chair Jeff Hereford adjourned the meeting at 2:17 p.m.



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Sign-in Sheet

May 18, 2016 1:30 p.m.

Agency Represented	Committee Member		Committee Alternate	
	Initials	Name	Initials	Name
Ojai	Ⓢ	Austin Novstrup		Greg Grant
Oxnard		Jason Samonte		Ashley Golden
Port Hueneme		Jason Lott		Chris Theisen
San Buenaventura		Jeff Hereford		Tom Mericle Rick Gallegos
County of Ventura		Kathy Connell		David Fleisch
VCTC (ex-officio)		Ellen Talbo		Martin Erickson Treena Gonzalez
GCT (staff)		Vanessa Rauschenberger	 	Claire Johnson-Winegar Matt Miller Beatris Megerdichian

Others in attendance:

Name	Organization	Phone Number
Cynthia Daniels	Oxnard	385-7871
Steve Rosenberg	GCTD	x119
Reed Caldwell	GCTD	x117
Martin Erickson	VCTC	* 642-1591 x110
Steven Brown	GCTD	* 116
Cynthia Torres Drake	GCTD	x110
Chuck McQuerry	GCTD	x137