



GCTD Technical Advisory Committee (TAC)
Wednesday, December 21, 2016
10:00 a.m.
Gold Coast Transit Board Room

Meeting Summary

TAC Members Present: Jeff Hereford, City of Ventura; Farhad Zaltash, City of Oxnard; Jason Lott, City of Port Hueneme; Austin Novstrup, City of Ojai and Treena Gonzales, County of Ventura.

TAC Members Absent: Martin Erickson VCTC.

GCTD Staff Present: Steve Brown, General Manager; Steve Rosenberg, Director of Finance and Administration; Andrew Mikkelson, Director of Operations; Vanessa Rauschenberger, Director of Planning and Marketing; Claire Johnson-Winegar, Planning Manager; Matt Miller and Beatris Megerdichian, Transit Planners and Margaret Heath, Paratransit Manager.

Members of the Public: None.

1. Call to Order/Introductions

Chair Jeff Hereford called the TAC meeting to order at 10:00 a.m.

2. Public Comments (items not on the agenda)

None.

3. Committee Members' Comments

None.

4. Staff Comments

Vanessa Rauschenberger announced that GCTD's "ELFontheGO" holiday bus was successful and a hit with the passengers. Passengers enjoyed seeing and riding the holiday bus. She thanked staff and operators for their efforts in decorating and volunteering as elves. She also mentioned that staff posted photos and updates on Facebook and Twitter to inform passengers. Vanessa mentioned that a good number of "sELFies" were submitted and won GCTD passes and prizes.

Steve Rosenberg provided TAC members an overview of the TDA funding for capital projects and asked them to provide a more detailed update at the next meeting. He also mentioned that there has been a delay in TDA spending at the City of Oxnard and GCTD may need to revisit procedures to address this.

Jeff mentioned that remodeling of bathrooms at the VTC is expected to start in March/April. Jason mentioned that documentation between Port Hueneme and Naval Base Ventura County has begun for the bus stop at Ventura Road & Bard. Austin mentioned that the Trolley Washpad and Collection System is in engineering and will start the permitting process shortly.

12. Facility Update – Steve Brown

Steve Brown presented an update on the new Facility. He mentioned that the construction contract is expected to be approved at February Board of Directors meeting. Construction is expected to begin in February/March of 2017.

13. Development Updates – Claire Johnson-Winegar

Claire mentioned that attending Development Advisory Committee meetings at City of Oxnard and Ventura have been very helpful. She has received schedule information requests from Wagon Wheel contractor to help inform the bridge closure. The bus stop construction at Esplanade and Vineyard is now complete.

Austin mentioned that there will be bike and pedestrian improvements made on Ojai Avenue. He believes this might impact GCTD bus stop at Blanche but will keep us informed.

14. Adjournment

Chair Jeff Hereford adjourned the meeting at 11:12 a.m.

5. Approval of the October 2016 Meeting Summary

Jason Lott made a motion to approve the October meeting summary. Austin Novstrup seconded the motion and it passed unanimously.

6. Election of Officers – Beatris Megerdichian

Jeff Hereford motioned to nominate Jason Lott to be the TAC Chair with Treena Gonzales to be Vice Chair. Austin Novstrup seconded the motion and it passed unanimously.

7. TAC Calendar for 2017 – Beatris Megerdichian

Austin Novstrup made a motion to approve the TAC calendar for 2017 and move the meeting time to 10:00 a.m. Jason Lott seconded the motion and it passed unanimously.

8. January 29 Service Changes – Matt Miller

Matt Miller informed TAC members that the January 2017 service changes will be minor schedule adjustments to Route 20 and 18E. The Bus Book will remain the same. He announced that GCTD has partnered with a new ticket outlet, S.A. Mail Box in Ventura, which will be added to the bus book. He also mentioned that staff will be doing outreach at the OTC and VTC, demonstrating the trip planner on our website and Google transit app for trip planning.

9. ACCESS Pilot Program - Margaret Heath

Margaret informed members that staff is looking into the possibility of an ACCESS pilot program that will provide point to point service to destinations in Camarillo. Instead of taking passengers to Del Norte for transfer to CAT, GO ACCESS would deliver passengers straight to their Camarillo destinations. ACCESS currently takes passengers transferring to ECTA all the way to the Camarillo Metrolink station. The fare for these trips would be \$5 each way and most trips are expected to be medical based appointments. The pilot program is anticipated to be well received, as it will reduce confusion about service area coverage, streamline passenger travel time by eliminating the need to change vehicles. Since a high percentage of Camarillo trips tend to be for medical purposes; the point to point delivery would allow the District to seek MAA reimbursement for those eligible trips. Pilot would be implemented in July 2017 and is expected to last a year.

10. GCTD Liability Insurance Update – Steve Rosenberg

Steve Rosenberg provided an update on GCTD's liability insurance which has been trending up due to a variety of factors at the local and state level. One area of particular concern Steve noted was the increase in bus stops related lawsuits filed against agencies. Steve recommended that the TAC and staff consider developing an MOU that would better define the roles and responsibilities of both the agency and the cities in an effort to document the work we do to ensure that bus stop issues are identified and addressed.

11. TDA Projects Status Update – Steve Rosenberg



**GCT Technical Advisory Committee (TAC)
Sign-in Sheet
December 21, 2016 10:00 a.m.**

Agency Represented	Committee Member		Committee Alternate	
	Initials	Name	Initials	Name
Ojai	AN	Austin Novstrup		Greg Grant
Oxnard	F.Z.	Farhad Zaltash		Ashley Golden
Port Hueneme	JL	Jason Lott		Butch Britt
San Buenaventura	JH	Jeff Hereford		Tom Mericle Rick Gallegos
County of Ventura	TG	Treena Gonzalez		David Fleisch
VCTC (ex-officio)		Ellen Talbo		Martin Erickson
GCTD (staff)		Vanessa Rauschenberger	CJW MM BM	Claire Johnson-Winegar Matt Miller Beatris Megerdichian

Others in attendance:

Name	Organization	Phone Number
Andy Mikkelsen	GCTD	x111
Margaret Heath	GCTD	x120
Steven Brown	GCTD	x116
Steve Posenkoup	GCTD	x109