



Informational Item 14

DATE July 6, 2016
TO GCTD Board of Directors
FROM Tanya Hawk, Buyer
SUBJECT Report of Contracts Awarded

I. EXECUTIVE SUMMARY

In compliance with the GCTD Purchasing Resolution, staff is to provide a monthly report of purchases using the formal bid process which have a value of more than \$50,000, but less than \$100,000. Since the prior report, one applicable contract has been awarded as follows:

1. Contract: Exterior Bus Color Scheme and Logo Update
 - a. Contractor: National Auto Body & Paint
 - b. Total Contract Amount: \$72,512.50
 - c. Award Rationale: In March 2016, National Auto Body & Paint was awarded a purchase order for Exterior Bus Color Scheme and Logo Update for sixteen (16) 35ft NABIs. This initial purchase order was competitively bid and prices were analyzed at time of award and found to be fair and reasonable.

Since award of the RFQ, management staff has decided to update the remaining fleet consisting of twenty-five (25) 40ft New Flyer buses. Procurement staff issued a second purchase order to National for the remaining fleet in the amount of \$72,512.50.

National will honor the current pricing from RFQ 16-08 even though the New Flyer buses are larger (40ft vs 35ft) and are older than the NABIs; as a result they may require more exterior detailing. National price per bus will be \$2,900.50.

Staff is basing its justification of award on the process used to award to

GOLD COAST TRANSIT DISTRICT

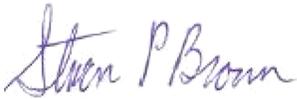
National as a result of the initial RFQ 16-08. It was determined that a new solicitation would fail to produce a better or more advantageous price than that offered by the additional purchase order, especially when factoring in the time and expense of issuing a new solicitation and orienting a new contractor, which while difficult to quantify does translate into an expense to GCTD even if only in terms of taking staff away from other projects. It is staff's estimation that this expense could not be overcome by any price reduction that might result from re-competing the procurement at this time, especially given that National has agreed to honor the price quoted for the smaller bus and the short timeframe, three (3) months, since the initial award to National.

- d. Comments: The initial price was determined to be fair and reasonable based on recent adequate competition. Prior to the initial award, a responsibility determination had been conducted on National. The System for Award Management (SAM) was checked for this contractor and no results were found, nor were there any complaints filed with the Better Business Bureau (BBB). The references had been contacted and provided no negative comments. National is currently performing this service at GCTD; there have been no issues with their performance and the quality of their work has been highly satisfactory. As a result, National was determined to be a responsive, responsible contractor capable of meeting the additional requirements.

2. SUMMARY & RECOMMENDED ACTION

It is recommended that the Board of Directors receive and file this report.

General Manager's Concurrence



Steven P. Brown