



AGENDA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, JULY 6, 2016 – 10:00 A.M.
GCTD ADMINISTRATIVE FACILITY
301 EAST THIRD STREET
OXNARD, CA 93030-6048
www.GoldCoastTransit.org

CALL TO ORDER

ROLL CALL

Chair Douglas Breeze - City of Port Hueneme
Vice-Chair Bryan MacDonald – City of Oxnard
Director Paul Blatz – City of Ojai
Director Carl Morehouse – City of Ventura
Director John C. Zaragoza – County of Ventura

CEREMONIAL CALENDAR

- **Pledge of Allegiance**
- **Employee Recognition**
 - **Special Recognition to Kathy Connell, Senior Transportation Analyst on her Retirement from the County of Ventura and Recognition for 26-years as a Technical Advisory Committee Member (Former Chair and Vice Chair) – Vanessa Rauschenberger, Director of Planning and Marketing**

GENERAL PUBLIC COMMENT PERIOD

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

BOARD OF DIRECTORS' REPORTS

GENERAL MANAGER'S REPORT

GOLD COAST TRANSIT DISTRICT

AGENDA REVIEW - Any changes to the agenda may be made at this time.

CONSENT AGENDA

1. [Consider Approval of Minutes of June 1, 2016 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of May 2016](#)
3. [Consider Approval of Treasurer's Report for May 2016](#)
4. [Consider Approval of Budget Income Statement for Month Ending May 2016](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for May 2016](#)

FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

6. [Consider Adoption of Resolution 2016-03 to Revise Procurement Manual – Marlana Kohler, Purchasing Manager and DBE Officer](#)
7. [Consider Approval of Resolution 2016-04 to Implement Revisions to Gold Coast Transit District Personnel Rules effective July 7, 2016 – Alex Zaretsky, Human Resources and Risk Manager](#)
8. [Consider Adoption of Resolution 2016-05 to Extend Authorization of the Bus Facility/ Equipment Capital Reserve from July 2015 through June 2018 – Steve Rosenberg, Director of Finance and Administration](#)
9. [Consider Approval of Zero-Dollar Change to FY 2015-16 and FY 2016-17 Member LTF Budgets Adding a Line Item for Municipal Operator Transit Programs Administrative Support for Ventura County – Steve Rosenberg, Director of Finance and Administration](#)
10. [Consider Approval of Adjustment to GCTD Non-Represented Salary Ranges – Steve Rosenberg, Director of Finance and Administration](#)
11. [Consider Approval of New Position Description for Fleet Manager – Debbie Williams, Director of Human Resources and Reed Caldwell, Director of Engineering & Construction.](#)
12. [Receive and File Report and Presentation of the Status of the GCTD Administration and Operations Facility – Reed Caldwell, Director of Engineering and Construction](#)
13. [Consider Approval of a Cooperative Transfer Agreement between the Southern California Regional Rail Authority and GCTD – Daniel Amaro, Finance Analyst](#)

INFORMATIONAL ITEMS

14. [Receive and File Report of Contracts Awarded – Tanya Hawk, Buyer](#)

CLOSED SESSION

NONE

The next regular meeting of the GCTD Board of Directors will be held on **September 7, 2016 at 10:00 A.M. at the Gold Coast Transit District Board Room, 301 E. Third Street, Oxnard, CA 93030.** Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE OFFICE MANAGER AT (805) 483-3959, Ext. 101, OR E-MAIL aperez@goldcoasttransit.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCT TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.