



**AGENDA**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**WEDNESDAY, JANUARY 6, 2016 – 10:00 A.M.**  
GCTD ADMINISTRATIVE FACILITY  
301 EAST THIRD STREET  
OXNARD, CA 93030-6048  
[www.GoldCoastTransit.org](http://www.GoldCoastTransit.org)

**CALL TO ORDER**

**ROLL CALL**

Chair Douglas Breeze - City of Port Hueneme  
Vice-Chair Bryan MacDonald – City of Oxnard  
Director Paul Blatz – City of Ojai  
Director Carl Morehouse – City of Ventura  
Director John C. Zaragoza – County of Ventura

**CEREMONIAL CALENDAR**

- **Pledge of Allegiance**
  - **Employee Recognition**
- NONE**

**GENERAL PUBLIC COMMENT PERIOD**

At this time, the Gold Coast Transit District Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

**BOARD OF DIRECTORS' REPORTS**

**GENERAL MANAGER'S REPORT**

**AGENDA REVIEW** - Any changes to the agenda may be made at this time.

**GOLD COAST TRANSIT DISTRICT**

## **CONSENT AGENDA**

1. [Consider Approval of Minutes of December 2, 2015 Board of Directors Meeting](#)
2. [Consider Approval of Expenditures for the Month of November 2015](#)
3. [Consider Approval of Treasurer's Report for November 2015](#)
4. [Consider Approval of Budget Income Statement for Month Ending November 2015](#)
5. [Consider Approval of Financial Statements & Schedule of Money Transfers for November 2015](#)

## **FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS**

The Gold Coast Transit District Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

6. [Receive and File the GCTD TDA Compliance Letter and the GCTD Audit Management Letter, as Prepared by The Pun Group – Steve L. Rosenberg, Director of Finance and Administration](#)
7. [Consider Approval to changes to Request for Pre-Qualification 15-05- Contractor's Capacity Requirements – Marlena Kohler, Purchasing Manager/DBE Officer](#)
8. [Consider Approval of Position Description: Customer Service Supervisor – Debbie Williams, Director of Human Resources and Vanessa Rauschenberger, Director of Planning and Marketing](#)
9. [Receive and File Report and Presentation of the Status of the GCTD Administration and Operations Facility and the Customer Service Center – Reed Caldwell, Facility Project Manager](#)

## **INFORMATIONAL ITEMS**

### **CLOSED SESSION**

**NONE**

The next regular meeting of the GCTD Board of Directors will be held on **February 3, 2016 at 10:00 A.M. at the Gold Coast Transit District Board Room, 301 E. Third Street, Oxnard, CA 93030.**

Copies of administrative reports relating to the Board agenda are available on-line at [www.GoldCoastTransit.org](http://www.GoldCoastTransit.org) or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

<p>IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE OFFICE MANAGER AT (805) 483-3959, Ext. 101, OR E-MAIL <a href="mailto:aperez@goldcoasttransit.org"><u>aperez@goldcoasttransit.org</u></a> OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCT TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.</p>
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