



AGENDA
GOLD COAST TRANSIT DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, JANUARY 7, 2015 – 10:00 A.M.
GCT ADMINISTRATIVE FACILITY
301 EAST THIRD STREET
OXNARD, CA 93030-6048
www.GoldCoastTransit.org

CALL TO ORDER

ROLL CALL

Chair Paul Blatz – City of Ojai
Vice-Chair Jonathan Sharkey – City of Port Hueneme
Director Bryan MacDonald – City of Oxnard
Director John C. Zaragoza – County of Ventura
Director Carl Morehouse – City of Ventura

CEREMONIAL CALENDAR

- **Pledge of Allegiance**
- **Employee Recognition**
 - **Rodger Stephens, Maintenance Material Specialist, for 20 years of Service** – Debbie Williams, Director of Human Resources
 - **Alex Dinkel, Bus Operator, for 15 years of Service** – Debbie Williams, Director of Human Resources

GENERAL PUBLIC COMMENT PERIOD

At this time, the Gold Coast Transit Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

BOARD OF DIRECTORS' REPORTS

GENERAL MANAGER'S REPORT

AGENDA REVIEW - Any changes to the agenda may be made at this time.

CONSENT AGENDA

1. Consider Approval of Minutes of December 3, 2014 Board of Directors Meeting
2. Consider Approval of Expenditures for the Month of November 2014
3. Consider Approval of Treasurer's Report for November 2014
4. Consider Approval of Budget Income Statement for Month Ending November 2014
5. Consider Approval of Financial Statements & Schedule of Money Transfers for Nov. 2014
6. Consider Approval of General Manager's Expense Report for December 2014

FORMAL ITEMS - PUBLIC COMMENTS ON AGENDA ITEMS

The Gold Coast Transit Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

7. **Consider Formation of a Standing Fiscal Policy Committee** – Steve L. Rosenberg, Director of Finance and Administration
8. **Consider Approval of a Revised Position Description for Administrative Specialist** – Steve L. Rosenberg, Director of Finance and Administration and Debbie Williams, Director of Human Resources
9. **Consider Appointment of a GCTD Representative as an Ex-Officio Member of the Coastal Express Policy Advisory Committee (CEPAC)** – Steven P. Brown, General Manager
10. **Consider Authorization for the Sole Source Purchase of up to Eighteen (18) MV-1 Vehicle for ACCESS Paratransit Service From Creative Bus Sales, Inc.** – Marlena Kohler, Purchasing Manager and DBE Officer
11. **Consider Approval of a Prequalification Bidding Plan for the New Administration and Operations Facility** – Reed Caldwell, Facility Project Manager

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- 12. Receive and File Report and Presentation on the Status of the GCTD Administration and Operations Facility – Reed Caldwell, Facility Project Manager**
- 13. Review and Consider Approval of Updated Logo and Graphic Designs for GCTD – Cynthia Torres Duque, Communications and Marketing Manager**

INFORMATIONAL ITEMS

NONE

FUTURE AGENDA ITEMS

CLOSED SESSION

NONE

The next regular meeting of the Gold Coast Transit District Board of Directors will be held on **February 4, 2015 at 10:00 A.M. at the Gold Coast Transit Board Room, 301 E. Third Street, Oxnard, CA 93030.** Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE OFFICE MANAGER AT (805) 483-3959, Ext. 124, OR E-MAIL ribarra@goldcoasttransit.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCT TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.