



**GCT Technical Advisory Committee (TAC)
Wednesday, March 19, 2014
1:30 p.m.
Gold Coast Transit Board Room**

Meeting Summary

TAC Members Present: Drew Lurie, City of Ojai; Kathy Connell, Ventura County; Martin Erickson, City of Oxnard and Vic Kamhi and Amy Ahdi, VCTC.

TAC Members Absent: Jason Lott, City of Port Hueneme and Jeff Hereford, City of Ventura.

GCT Staff Present: Steve Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Andy Mikkelson, Director of Operations; Reed Caldwell, Facility Project Manager; Vanessa Rauschenberger, Planning Manager; Chuck McQuary and Claire Johnson-Winegar, Transit Planners and Cynthia Torres, Communications and Marketing Manager.

Members of the Public: None.

1. Call to Order/Introductions

Chair Drew Lurie called the TAC meeting to order at 1:35 p.m.

2. Public Comments (items not on the agenda)

None.

3. Committee Members' Comments

None.

4. Staff Comments

None.

5. Approval of the February 2014 Meeting Summary

Martin Erickson made a motion to approve the meeting summary. Kathy Connell seconded the motion and it passed unanimously.

6. Update on Bylaws – Steve Brown

There was an Ad Hoc Committee meeting held this morning (March 19th) to discuss the most recent draft of the bylaws, which included comments from member jurisdictions. A few edits were made at the meeting to the draft. Once they are incorporated, they will be sent out again to the member jurisdictions. The final version will be presented to the Board at the first meeting of the district.

7. Strategic Planning Session Draft Agenda – Steve Brown

Vanessa Rauschenberger announced that the Strategic Planning Session will be held at the next Board meeting on April 2nd. The agenda will include an update on the goals and objectives, accomplishments of 2013, looking forward to the coming year, the district transition and information on the new facility. The meeting will be held at the Oxnard Transportation Center.

8. Update on New Facility – Reed Caldwell and Chuck McQuary

Reed informed TAC that everything is being prepared for Phase I and they are moving forward on the environmental documents. They are also working to finalize the contract. A specific plan amendment is necessary for this project and they are working with the City of Oxnard to make sure everything is in order for that. The draft final site plan is expected next week. Floor plans will be developed in Phase II. The traffic study is complete and will go to the City of Oxnard's Transportation Policy Committee.

9. Consider ADA Paratransit Contract Extension – Margaret Heath

Steve Brown explained that staff is still working with MV, discussing terms and price. GCT will most likely recommend renewing the contract for one year. We are discussing minor modifications to the contract with MV. This item will be brought to TAC for approval next month.

Vic Kamhi asked if MV were to be taken over by another company, would the contract be assumed by the new company and whether it would have any effect on our contract with them. We do not believe it would impact the contract or operations.

10. Preliminary FY 14-15 Service Options

Vanessa gave a handout of the different service options. All three were very similar and close to the status quo, only adding or taking away trips where staff thinks would be

beneficial. It was decided that we should move forward with option 2, which has the most miles.

11. Budget Discussion – Steve Rosenberg

The budget this year is \$22 million, up 1.8 million from last year. Reasons for this include raises and pension expenses, workers compensation rate increases, cost of fuel rising, expiration of a previous rebate and an increase in paratransit service.

Fortunately, there is 10% more TDA and 3% more federal funding this year. In addition, the ad revenue has been healthy and we are beginning to get reimbursed for trips for medical patients.

Martin brought up the issue of the farebox recovery ratio potentially not meeting the 20% threshold now that TDA can no longer be used to make the difference between fares collected and the 20% required by law. Vic mentioned that the legislature is resistant to change anything regarding the farebox recovery ratio considering only a few agencies have a vested interest in changing it. However, it may be worth pursuing since the population GCT serves is under 500,000.

Steve also distributed a handout regarding the issue of how to handle bus stop capital requests versus regular maintenance. It was recommended that all capital items be separate from the baseline and be handled under a separate capital list.

12. New APC Implementation – Vanessa Rauschenberger

Vanessa informed TAC that we will be meeting with UTA and will begin installing the APCs the week of March 24th. They should be able to install 1-2 a day. Staff will have to make sure that the system is calibrated correctly and conduct ride checks. The smart card system will still be able to be used.

13. Review of Draft Bus Stop Guidelines – Claire Johnson-Winegar

GCT is waiting on comments from the City of Ojai and the County. Once those are received, all comments will be reviewed and potentially included. Once diagrams and pictures are incorporated into the document, the next step will be to meet with engineers from each of the member jurisdictions to review the document as a whole, especially reviewing the comments received.

14. Bus Stopper Demo Stops – Claire Johnson-Winegar

Claire will meet with City of Oxnard staff to figure out how best to install the bus stoppers in the next week or two.

15. Development Updates – Claire Johnson-Winegar

Vanessa mentioned that the County Planning Commission meeting in Saticoy on board the bus was very successful and was a good chance for people to get to know more about Gold Coast Transit and public transportation. She also mentioned that a multiuse bike path is being constructed near Villa Victoria so the northbound Route 21 stops at Gonzales and at Gum Tree will be closed until the construction is finished.

16. Future Agenda Items

Budget Discussion

17. Adjournment

Chair Lurie adjourned the meeting at 3:15 p.m.

Minutes Approved:



**GCT Technical Advisory Committee (TAC)
Sign-in Sheet
March 19, 2014 1:30 p.m.**

Agency Represented	Committee Member		Committee Alternate	
	Initials	Name	Initials	Name
Ojai	DL	Drew Lurie		TBD
Oxnard	ME	Martin Erickson		Ashley Golden
Port Hueneme		Jason Lott		Ray Evans
San Buenaventura		Jeff Hereford		Tom Mericle Rick Gallegos
County of Ventura	Kc	Kathy Connell		David Fleisch
VCTC (ex-officio)	VK	Vic Kamhi	AA	Amy Ahdi
GCT (staff)			CM VK CJ	Chuck McQuary Vanessa Rauschenberger Claire Johnson-Winegar

Others in attendance:

Name	Organization	Phone Number
Reed Cochran	BCT	ext 117
Steve Brown	GCT	x 116
Steve Rauschenberger	GCT	
Cynthia Torres	GCT	x 110
Andy Mikkelsen	GCT	x 111