



DATE: November 5, 2014
TO: GCTD Board of Directors
FROM: Reed Caldwell *RC*
Facility Project Manager
RE: **New Administration and Operations Facility - Project Status Report**

I. EXECUTIVE SUMMARY

This report provides an update for the new GCTD Administration and Operations Facility to be built near the intersection of Auto Center Drive and Paseo Mercado in Oxnard, CA.

II. BACKGROUND

Design commenced on January 21, 2014 with the issuance of a limited notice to proceed (LNTP) to address environmental requirements. A full notice to proceed (NTP) was issued May 12, 2014. Staff has completed both the federal and state environmental processes, National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA), respectively.

In September staff reviewed with the Board several design elements under consideration. The project has passed the 30% stage and is proceeding.

NEXT STEPS

The 60% submittal is under design and scheduled to be received in mid-December 2014. Additional design aspects of the project will be presented by staff at the Board meeting.

Design Complete	June 2015
Construction Start	October/November 2015
Construction Complete	April 2017
Grand Opening	Summer 2017

III. SUMMARY AND RECOMMENDATIONS

This report is for information only.

General Manager's Concurrence