

**RESOLUTION 2014-102
GOLD COAST TRANSIT DISTRICT
ADOPTING PRIOR EXISTING POLICIES, PROCEDURES,
GUIDELINES, CONTRACTS, AGREEMENTS, AND
MEMORANDA OF UNDERSTANDING; AND CONVEYANCE OF REAL AND PERSONAL
PROPERTY**

WHEREAS, A.B. 664, the Gold Coast Transit District Act (District Act) was signed into law on October 3, 2013, and is codified in California Public Utilities Code, section 107000, *et seq.*;

WHEREAS. The Act, effective July 1, 2014, dissolved the Gold Coast Transit Joint Powers Agency (JPA) and created the Gold Coast Transit District (District) to succeed to the rights, title, powers, duties, liabilities and obligations of the JPA;

WHEREAS. The District is the successor to JPA's interests in any real and personal property, its rights, title, liabilities, and obligations under any contract, any outstanding indebtedness of the agency, and its rights and obligations under any grants, without the necessity of any further action;

WHEREAS. The JPA had legally adopted various policies, procedures, guidelines, agreements, and understandings to conform with federal, state, and local regulations and assist in the consistent management and control of JPA personnel and assets; and

WHEREAS. This Resolution does not constitute a "project" as defined by California Environmental Quality Act (CEQA) because it is an organizational and administrative activity that will not result in direct or indirect physical changes in the environment;

NOW THEREFORE THE BOARD OF DIRECTORS OF GOLD COAST TRANSIT DISTRICT DOES RESOLVE AS FOLLOWS:

SECTION 1: Each recital set forth above is found and determined to be true and correct, and by this reference incorporates as set forth herein each recital as an integral part of this Resolution.

SECTION 2: All rights title, interest in all real and personal property is conveyed, transferred and assigned to Gold Coast Transit District from the JPA.

SECTION 3: The Gold Coast Transit District adopts all contracts, agreements, Memoranda of Understanding, policies, procedures, and guidelines previously adopted by the Joint Powers Agency including, but not limited to:

A. Agreements

Employment Agreement with Steven P. Brown, General Manager

Agreement with Nancy Kierstyn Schreiner, Anderson Kill, General Counsel

Federal Transit Administration agreement with Ventura County Transportation Commission

Memorandum of Understanding with City of Oxnard for Environmental Analysis for New Administration & Operations Facility

Memorandum of Understanding with the Ventura County Transportation Commission for PTMISEA funding

Memorandum of Understanding with SEIU 721 for bus drivers, maintenance and administrative workers

B. Policies

Conflict of Interest/Standards of Conduct

Drug and Alcohol Policy

Disadvantaged Business Enterprise (DBE) Policy

Affirmative Action Policy

Personnel Rules

Employment Personnel Policies and Manual

Employment Handbook

Anti-Harassment Policy

Work Place Violence Policy

Computer Use Policy

Purchasing Procedures

System Safety Plan

Camera Video/Audio Recording Policy

Records Retention Policy

Advertising Policy

Cal-Card Purchasing Policy

Disposal of Surplus Property

- Disposal of Lost and Found Items
- Travel & Expense Reimbursement Policy
- Emergency Preparedness Plan and Policies

SECTION 4: The Chair, General Manager, General Counsel, and Secretary are authorized to execute all documents and to perform all other necessary acts to implement this Resolution, and as may be needed by law to effect the dissolution of the Gold Coast Transit Joint Powers Agency and creation of the Gold Coast Transit District to succeed to the rights, title, powers, duties, liabilities and obligations of the JPA.

SECTION 5: This Resolution shall take effect immediately following its adoption

THE BOARD OF DIRECTORS OF GOLD COAST TRANSIT DISTRICT PASSED AND ADOPTED RESOLUTION 2014-102 THIS 2nd DAY OF JULY 2014

CHAIR

SECRETARY

APPROVED AS TO FORM

NANCY KIERSTYN SCHREINER
General Counsel