



Item #3

July 2, 2014

TO: Gold Coast Transit District Board of Directors

FROM: Steven P. Brown *SPB*
General Manager

SUBJECT: Consider Approval of Board of Directors Meeting Schedule for the Remainder of Calendar Year 2014

I. EXECUTIVE SUMMARY

As required in Article 4, Section 4.2 of the District Bylaws, regular meetings of the Gold Coast Transit District Board of Directors shall be held once per month unless modified by a majority vote of the Board of Directors. The Gold Coast Transit JPA regularly met at 10 a.m. on the first Wednesday of each month at the GCT Administrative Office located at 301 E. Third Street in Oxnard. It is recommended that the Board of Directors of the Gold Coast Transit District adopt the same meeting schedule. It is also recommended that the Board not meet in August as has been the custom. In the past the meeting schedule has been amended to accommodate holidays, the California League of Cities Annual Meeting, and the American Public Transportation Association's Annual Meeting. In 2014 the APTA Annual Meeting and Exposition does not conflict with the regular Board meeting schedule. The California League of Cities Annual Conference and Expo is scheduled for September 3-5, 2014 in Los Angeles and does present a schedule conflict. It is the recommendation that the Board of Directors adopt the following schedule for the remainder of 2014.

REVISED Proposed Board of Directors Meeting Schedule for 2014

August - Dark/No Mtg.
September 10*
October 1
November 5
December 3

** Moved to second Wednesday to accommodate meeting or holiday*

II. RECOMMENDATION

It is recommended that the Board of Directors consider, amend if needed, and approve the proposed monthly Board meeting schedule for the remainder of calendar year 2014.