




DATE: June 4, 2014 **Item #14**
TO: GCT Board of Directors
FROM: Reed Caldwell 
Facility Project Manager
RE: **New Administration and Operations Facility - Project Status Report**

I. EXECUTIVE SUMMARY

This report provides an update of the new GCT Administration and Operations Facility to be built near the intersection of Auto Center Drive and Paseo Mercado in Oxnard, CA.

II. BACKGROUND

The Board of Directors authorized the General Manager to complete negotiations and execute a contract with most highly qualified firm. After successful negotiations a final contract value of \$3,554,368.55 for design of the new facility and design services during construction was reached with Maintenance Design Group. To allow the project to meet environmental requirements a limited notice to proceed (LNTP) was issued January 21, 2014. A notice to proceed (NTP) for the entire contract was issued May 12, 2014.

GCT received the Task 1 submittal in early April 2014 and is currently proceeding with the designer to the 30% level. Efforts are underway to ensure the project is designed for GCT needs and meets GCT's funding constraints.

NEXT STEPS

The environmental process is continuing with the City of Oxnard for the California Environmental Quality Act (CEQA) and with the Federal Transit Administration for the National Environmental Policy Act (NEPA) processes. Included with the CEQA process is the Rose-Santa Clara Corridor Specific Plan Text Amendment by the City of Oxnard City Council which is planned for June/July.

Below is the current project schedule.

Procure for Designer	Nov 2013
Begin Design	Jan 2014
Environmental Process Complete	Jul 2014
Design Complete	Jun 2015
Construction Complete	Apr 2016
Grand Opening	Summer 2017

III. SUMMARY AND RECOMMENDATIONS

This report is for information only.

General Manager's Concurrence