



**AGENDA**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**WEDNESDAY, JANUARY 8, 2014– 10:00 A.M.**  
**GCT ADMINISTRATIVE FACILITY**  
**301 E. THIRD ST.**  
**OXNARD, CA 93030-6048**

**Call to Order**

**Roll Call**

Chair Carl Morehouse – City of Ventura  
Vice-Chair Paul Blatz – City of Ojai  
Director Bryan MacDonald – City of Oxnard  
Director Jonathan Sharkey – City of Port Hueneme  
Director John C. Zaragoza – County of Ventura

**Ceremonial Calendar**

- **Pledge of Allegiance**

**General Public Comment Period**

At this time, the Gold Coast Transit Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

**Board of Directors' Reports**

**General Manager's Report**

**Agenda Review** - Any Changes to the Agenda May Be Made at This Time

### **Consent Agenda**

1. Consider Approval of Minutes of December 4, 2013 Board of Directors Meeting
2. Consider Approval of Expenditures for the Months of November 2013
3. Consider Approval of Treasurer's Report for November 2013
4. Consider Approval of Budget Income Statement for Month Ending November 2013
5. Consider Approval of Financial Statements and Schedule of Money Transfers for November 2013
6. Consider Approval of General Manager's Expense Report for December, 2013

### **Public Comments on Agenda Items**

The Gold Coast Transit Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

### **Formal Items**

7. **Consider Authorizing the General Manager to Complete Negotiations and Execute a Contract for Architect and Engineering Services for the New Operations and Maintenance** – Marlena Kohler, Purchasing Manager/DBE Officer
8. **Consider Approval of Revised Position Description for Planning and Marketing Director** – Steven Brown, General Manager
9. **Consider Adoption of Resolution 2014-01 Authorizing the General Manager or the Director of Finance and Administration to Execute all Documents for the California Transit Security Grant Program – California Transit Assistance Fund (CTSGP-CTAF) Program with the California Governor's Office of Emergency Services** – Claire Johnson-Winegar, Transit Planner
10. **Consider Adoption of Revised GCT Substance Abuse and Employee Assistance Program Policy** – Steve Rosenberg, Director of Finance and Administration and Alex Zaretsky, Human Resources and Risk Manager

### **Closed Session**

NONE

### **Information Items**

NONE

The next regular meeting of the GCT Board of Directors will be held on **February 5, 2014 at 10:00 A.M. at the Gold Coast Transit Board Room, 301 E. Third Street, Oxnard, CA 93030**. Copies of administrative reports relating to the Board agenda are available on-line at [www.GoldCoastTransit.org](http://www.GoldCoastTransit.org) or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE OFFICE MANAGER AT (805) 483-3959, Ext. 124, OR E-MAIL [ribarra@goldcoasttransit.org](mailto:ribarra@goldcoasttransit.org) OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCT TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.