



**GCT Technical Advisory Committee (TAC)  
Wednesday, January 16, 2013  
1:30 p.m.  
Gold Coast Transit Board Room**

**Meeting Summary**

**TAC Members Present:** Jason Lott, City of Port Hueneme; Jeff Hereford, City of Ventura; Ashley Golden, City of Oxnard; Kathy Connell, Ventura County, and Drew Lurie, City of Ojai.

**TAC Members Absent:** Martin Erickson, City of Oxnard and Vic Kamhi, VCTC (ex-officio).

**GCT Staff Present:** Steve Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Andy Mikkelson, Director of Transit Operations; Helene Buchman, Director of Planning and Marketing; Margaret Heath, Paratransit and Special Projects Manager and Chuck McQuary, Vanessa Rauschenberger, Claire Johnson-Winegar, Transit Planners.

**Members of the Public:** None.

**1. Call to Order/Introductions**

Chair Jason Lott called the TAC meeting to order at 1:35 p.m. and introductions were made.

**2. Public Comments (items not on the agenda)**

None.

**3. Committee Members' Comments**

Jeff Hereford thanked Steve Brown and Helene Buchman for presenting an update to the Ventura City Council regarding the proposed new Gold Coast Transit District.

#### **4. Staff Comments**

None

#### **5. Approval of the December 19, 2012 Meeting Summary**

Ashley Golden made a motion to approve the meeting summary. Jason Lott seconded the motion and it passed unanimously.

#### **6. Election of Officers**

Kathy Connell was elected Chair and assumed control of the meeting. Drew Lurie was elected Vice-Chair.

#### **7. Status of New Route 21 Bus Stops- Claire Johnson-Winegar**

The City of Ventura stops on Victoria/Valentine and the Port Hueneme stops on Channel Islands Blvd. are all on schedule to be open in time to serve the new route. The City of Oxnard reported three of the stops on Victoria Avenue will likely not open until mid-March due to delays from their contractor. The new stops at Victoria/Gum Tree will open on time.

#### **8. Special "Ribbon Cutting" Ceremony for Route 21**

A handout was distributed with a map of new route, the agenda and list of invited guests to the ceremony. So far, Board Members MacDonald and Sharkey are confirmed. The ceremony will be on February 6<sup>th</sup>, immediately following the Board meeting. The ribbon cutting will be at the C Street Transfer Center and proceed along the route, stopping at a few key bus stops.

#### **9. GCT Preparation for the February 10, 2013 Service Change**

Vanessa Rauschenberger distributed a handout and narrated a slide show highlighting the new Route 21 and major changes to routes 11 and 19. Route 21 will offer new direct service between the Centerpoint Mall in Oxnard and the Ventura Transit Center; Route 11 will be extended beyond the VTC to add direct service to the Community Memorial Hospital, and Route 19 will be re-routed to provide additional service to the medical facilities on Gonzales Road and the industrial sites on Rice Road.

Vanessa also described the minor changes to running times, bus stops and time point changes that will be in effect on most all routes.

## **10. Update on VISTA Activities- Helene Buchman**

The VISTA Transition Team discussions focused on the proposed East County MOU and the possibility of formation of their own JPA. Final Documents should be completed by April. CSUCI indicated that they may initially stay with VISTA and later leave, and contract the service to The City of Camarillo.

## **11. Update on Draft District Legislation and Next Steps- Steve Brown and Helene Buchman**

A fifth-draft of the proposed legislation will be sent out to the jurisdictions and the Board for their review. Subsequently, a special Board meeting will be called to approve the final draft legislation for submittal to legislative sponsors followed by submittal to the Legislative Analyst's Office. After the legislation is passed GCT will set-up meetings with the TAC and then an Ad-Hoc committee to develop draft By-Laws, with an estimated completion date by August, 2013. The goal for adopting the final By-Laws is planned for early 2014.

## **12. Future Agenda Items**

- Report on the February 10<sup>th</sup> Service Change

## **13. Adjournment**

Chair Connell adjourned the meeting at 2:30 p.m.

***Minutes Approved:***



**GCT Technical Advisory Committee (TAC)  
Sign-in Sheet  
January 16, 2013 1:30 p.m.**

Agency Represented	Committee Member		Committee Alternate	
	Initials	Name	Initials	Name
Ojai	DL	Drew Lurie		TBD
Oxnard		Martin Erickson	<i>[Signature]</i>	Ashley Golden
Port Hueneme	<i>[Signature]</i>	Jason Lott		Andy Santamaria
San Buenaventura	JH	Jeff Hereford		Tom Mericle Rick Gallegos
County of Ventura	KC	Kathy Connell		David Fleisch
VCTC (ex-officio)		Vic Kamhi		Myra Montejano
GCT (staff)	<i>[Signature]</i>	Helene Buchman	<i>[Signature]</i> <i>[Signature]</i>	Chuck McQuary Vanessa Rauschenberger Claire Johnson-Winegar

**Others in attendance:**

Name	Organization	Phone Number
<i>[Signature]</i>	GCT	X 120
Andy Mikkelsen	GCT	X 111
Steve Brown	GCT	X 116
Steve Rosenthal	GCT	X 119