

**Item 6**



November 6, 2013

TO: Gold Coast Transit Board of Directors

FROM: Helene Buchman  
Director of Planning and Marketing

SUBJECT: Receive and File Update on the Drafting of Bylaws for the New Gold Coast Transit District

---

## I. EXECUTIVE SUMMARY

On October 3, 2013, Governor Jerry Brown signed AB 664 into law, creating the new Gold Coast Transit District. The District becomes a reality on July 1, 2014. To get us to that point, staff has been working with the ad hoc committee to draft the bylaws that will spell out the structure and responsibilities of the new agency.

**RECOMMENDATION: It is recommended that the Board of Directors receive and file this update on the drafting of bylaws for the new Gold Coast Transit District.**

## II. UPDATE

The Board of Directors appointed Councilman Jon Sharkey from Port Hueneme and Councilman Bryan MacDonald from Oxnard to comprise the ad hoc committee to draft bylaws for the new Gold Coast Transit District. In advance of the ad hoc committee's first meeting, staff developed draft language for the bylaws, using the enabling legislative wording, the existing JPA, and examples from other transit districts throughout California for reference.

The bylaws will cover the following topics:

301 E Third St, Oxnard, CA 93030-6048 • 805.483.3959 • FAX 805.487.0925 • [www.goldcoasttransit.org](http://www.goldcoasttransit.org)

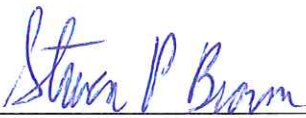
**A Jint Powers Agency of:**  
City of Ojai • City of Oxnard • City of Port Hueneme • City of Ventura • County of Ventura

- Composition and responsibilities of the Board of Directors
- Duties and powers of the General Manager
- Duties and powers of the District Counsel
- Meetings
- Voting
- Committees
- Budget process
- Resolutions, appeals
- Amendment of bylaws

### III. SCHEDULE

The draft was circulated to the Technical Advisory Committee for review and comment. Once staff has received input from all TAC members, appropriate edits will be made and the draft bylaws will be put on the November TAC agenda for review and recommendation. Legal Counsel is also reviewing the draft bylaws to provide input to the TAC. Staff intends to bring the TAC-recommended draft bylaws to the Board of Directors for review and discussion in December. With the input from the Board of Directors, staff will work with individual member agencies to schedule any desired local review of the draft bylaws. It is anticipated that a final draft of the bylaws will be submitted for adoption by the Board of Directors in January or February.

**RECOMMENDATION:** It is recommended that the Board of Directors receive and file this update on the drafting of bylaws for the new Gold Coast Transit District.



\_\_\_\_\_  
General Manager's Concurrence