



**AGENDA**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**WEDNESDAY, DECEMBER 4, 2013– 10:00 A.M.**  
**GCT ADMINISTRATIVE FACILITY**  
**301 E. THIRD ST.**  
**OXNARD, CA 93030-6048**

**Call to Order**

**Roll Call**

Chair John C. Zaragoza – County of Ventura  
Vice-Chair Carl Morehouse – City of Ventura  
Director Bryan MacDonald – City of Oxnard  
Director Jonathan Sharkey – City of Port Hueneme  
Director Paul Blatz – City of Ojai

**Ceremonial Calendar**

- **Pledge of Allegiance**

**General Public Comment Period**

At this time, the Gold Coast Transit Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

**Board of Directors' Reports**

**General Manager's Report**

**Agenda Review** - Any Changes to the Agenda May Be Made at This Time

### **Consent Agenda**

1. Consider Approval of Minutes of November 6, 2013 Board of Directors Meeting
2. Consider Approval of Expenditures for the Months of October 2013
3. Consider Approval of Treasurer's Report for October 2013
4. Consider Approval of Budget Income Statement for Month Ending October 2013
5. Consider Approval of Financial Statements and Schedule of Money Transfers for October 2013

### **Public Comments on Agenda Items**

The Gold Coast Transit Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

### **Formal Items**

6. **Consider Approval of Draft Bylaws for the New Gold Coast Transit District** – Steven Brown, General Manager
7. **Consider Election of Officers for Calendar Year 2014** – Steven Brown, General Manager
8. **Consider Approval of Board of Directors Meeting Schedule for Calendar Year 2014** – Steven Brown, General Manager
9. **Consider Approval of Position Description for Facility Project Manager – Limited Term** – Steven Brown, General Manager
10. **Consider Approval of Position Description for Director of Human Resources and Revised Position Description for Director of Finance and Business Management** – Steven Brown, General Manager and Steve Rosenberg, Director of Administrative Services
11. **Consider Approval of a Contract with U.S. Security for Uniformed Security Services** – Marlena Kohler, Purchasing Manager/DBE Officer
12. **Consider Approval Of A Contract With Daniels Tires For Tires And Tire Maintenance** – Marlena Kohler, Purchasing Manager/DBE Officer

### **Closed Session**

13. **Closed Session Conference with Agency Labor Negotiators pursuant to Government Code 54957.6** Agency designated representatives: Nancy Kierstyn Schreiner, General Counsel; Steven Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Alex Zaretsky, Human Resources and Risk Manager; William Leopardi, Leopardi Labor Solutions – **Employee Organization:** SEIU Local 721

**Formal Items (cont.)**

**14. Report from Closed Session – General Counsel**

**Information Items**

**NONE**

Unless otherwise determined by the Board of Directors, a **SPECIAL MEETING** of the GCT Board of Directors will be held on **December 18, 2013 at 10:00 A.M. at the Gold Coast Transit Board Room, 301 E. Third Street, Oxnard CA 93030**

The next regular meeting of the GCT Board of Directors will be held on **January 8, 2014 at 10:00 A.M. at the Gold Coast Transit Board Room, 301 E. Third Street, Oxnard, CA 93030**. Copies of administrative reports relating to the Board agenda are available on-line at [www.GoldCoastTransit.org](http://www.GoldCoastTransit.org) or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE OFFICE MANAGER AT (805) 483-3959, Ext. 124, OR E-MAIL [ribarra@goldcoasttransit.org](mailto:ribarra@goldcoasttransit.org) OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCT TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.