


**Item No. 7**



**Date:** March 28, 2013  
**To:** GCT Board of Directors  
**From:** Helene Buchman   
Director of Planning and Marketing  
**RE:** Consider Authorization for General Manager to Schedule and Publicize a June 5, 2013 Public Hearing on Proposed FY 2013-2014 Budget

## I. EXECUTIVE SUMMARY

Gold Coast Transit (GCT) policy requires that at least a 30-day notice be provided for public hearings to consider significant service changes, fare increases, and the annual budget. To meet this deadline, the notice should be posted no later than May 6, 2013, thirty days prior to the June 5, 2013 Board of Directors meeting at which time the public hearing and budget adoption will be scheduled.

**It is recommended that the Board of Directors authorize the General Manager to publish a 30-day notice of a public hearing to be held on June 5, 2013 for the consideration of the Annual Budget that may include potential service changes.**

## II. BACKGROUND

The GCT Technical Advisory Committee (TAC) will preview a draft of the proposed FY 2013-14 budget and provide input to staff at its April, 2013 meeting. Subsequently, the Board will review the draft budget with any edits per the TAC at the May 1, 2013 meeting. Staff will make additional requisite edits after the Board provides input and the TAC will conduct final consideration of the proposed budget on May 15th. At that meeting the TAC members will take action on a recommendation for the proposed FY 2013-14.

Prior to the final consideration of the proposed budget, staff will conduct public outreach meetings. We anticipate holding meetings in the month of April and May. Staff is working with our local agency and community partners to set up the meetings, and once we have secured the dates, times

and locations, we will update the Board and TAC. In addition, we will entertain all input sent via phone, email, our website, Facebook and Twitter. Meeting notices will be posted on our fixed route and ACCESS buses, at transit centers, on the GCT website, Twitter, and Facebook, We will also post meeting notices at member cities'/County information kiosks.

### **III. SUMMARY AND RECOMMENDATIONS**

Gold Coast Transit is required to provide at least 30 days notice of a public hearing for the adoption of the annual budget that may include service changes and a fare increase. In order to meet this deadline, the Board of Directors is being requested to authorize the General Manager to finalize preparations for and publish a notice of a public hearing.

**It is recommended that the Board of Directors authorize the General Manager to publish at least a 30-day notice of a public hearing to be held on June 5, 2013 for the consideration of the Annual Budget that may include potential service changes.**



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General Manager's Concurrence