

Item No. 11



March 28, 2013

TO: Gold Coast Transit Board of Directors

FROM: Margaret Heath 
Paratransit & Special Projects Managers

Helene Buchman
Director of Planning and Marketing

SUBJECT: Approve 2013 Update on Gold Coast Transit Title VI Compliance Report
for Submission to Federal Transit Authority

I. EXECUTIVE SUMMARY

Gold Coast Transit (GCT), as a recipient of Federal Transit Administration (FTA) grant assistance, is required to comply with U.S. Department of Transportation Title VI regulations. Title VI regulations prohibit discrimination on the basis of race, color, or national origin in the provision of public transportation services.

The Federal Title VI requirements, which were updated in October 2012 by FTA, now require the public transportation provider's governing board to approve system-wide service standards and policies on or before March 31, 2013. GCT's Board of Directors reviewed and reaffirmed GCT's Fixed Route Goals, Objectives & Standards, Performance Indicators and Evaluation Procedure (Appendix 2) at a strategic planning workshop in December 2009.

IT IS RECOMMENDED that the GCT Board of Directors approve this update of the Gold Coast Transit Title VI Compliance Report for submission to the Federal Transit Administration.

II. SUMMARY AND RECOMMENDATIONS

Gold Coast Transit (GCT), as a recipient of Federal Transit Administration (FTA) grant assistance, is required to comply with U.S. Department of Transportation Title VI regulations. Title VI regulations prohibit discrimination on the basis of race, color, or national origin in the provision of public transportation services.

This update to the Gold Coast Transit (GCT) Title VI report was developed pursuant to the revised procedures described in Federal Transit Administration (FTA) Circular 4702.1B, dated October 1, 2012. The previous report was submitted to FTA on June 30, 2010. The purpose of the update is to provide information to enable FTA to determine if GCT is in compliance with the U.S. Department of Transportation (DOT) Title VI regulations (49 CFR Part 21). The update also includes information about GCT's language assistance measures to assure equal access for Limited English Proficient (LEP) persons in the GCT service area.

The updated Federal Title VI regulations made compliance less onerous for smaller transit operators whose peak fleets are under 50. Because GCT operates fewer than 50 fixed route vehicles during peak service, this update maintains the inclusion of systemwide service standards and systemwide service policies, but no longer includes the formerly-mandated demographic analysis, demographics and travel pattern data, or the results of the monitoring program of service standards and policies. The highlights of the update include:

- Since the last report submittal in June 30, 2010, there have been no public transportation-related Title VI or civil rights investigations, complaints, or lawsuits filed against GCT on the basis of race, color, and/or national origin in transit-related activities and programs.
- A listing of minority representation on GCT's decision-making/referring bodies (Board of Directors and Technical Advisory Committee) is moved towards the front of the report.
- A section to reference the LEP analysis and GCT's efforts to ensure meaningful access to benefits, services, information, and other important portions of GCT operations and activities for individuals who are limited-English proficient.
- A description of GCT's public participation and outreach efforts.
- Because GCT has not constructed a new facility in the past three years, a Title VI Equity Analysis is not required in this submittal.

Although the updated regulations now require the public transportation provider's governing board to approve system-wide service standards and policies on or before March 31, 2013, the Board of Directors reviewed and reaffirmed GCT's Fixed Route Goals, Objectives & Standards, Performance Indicators and Evaluation Procedure (Appendix 2) at a strategic planning workshop in December 2009. These goals,

objectives & standards, performance indicators and evaluation procedures have formed a solid and yet responsive foundation for GCT's long term planning needs.

IT IS RECOMMENDED that the GCT Board of Directors approve this update of the Gold Coast Transit Title VI Compliance Report for submission to the Federal Transit Administration.



General Manager's Concurrence

Attachments: Title VI Report
Title VI Program Checklist