



November 14, 2012

TO: GCT Board of Directors

FROM: Steven P. Brown
General Manager *Stu*

SUBJECT: Consider Approval of Board of Directors Meeting Schedule
For Calendar Year 2013

I. EXECUTIVE SUMMARY

Regular meetings of the Gold Coast Transit Board of Directors are held at 10 a.m. on the first Wednesday of each month at the GCT Administrative Office located at 301 E. Third Street in Oxnard. The Board meeting schedule has been amended in the past to accommodate holidays, the California League of Cities Annual Meeting, and the American Public Transportation Association’s Annual Meeting. In 2013, only the APTA Annual Meeting scheduled for September 29 – October 2, 2013 in Chicago, IL presents a conflict. The proposed schedule moves the Board meeting to October 9 (second Wednesday) to accommodate the APTA meeting. The California League of Cities Annual Conference and Expo is scheduled for mid-September, 2013 in Sacramento and does not present a schedule conflict. Please let me know if any other schedule adjustments are needed to accommodate Board members.

Proposed Board of Directors Meeting Schedule for 2013

January 2	May 1	September 4
February 6	June 5	October 9*
March 6	July 3	November 6
April 3	August - Dark/No Mtg.	December 4

** Moved to second Wednesday to accommodate meeting*

II. RECOMMENDATION

It is recommended that the Board of Directors consider, amend if needed, and approve the proposed monthly Board meeting schedule for calendar year 2013.