



**MINUTES OF THE REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, OCTOBER 10, 2012– 8:30 A.M.**

Call to Order

Chair Bryan MacDonald called the regular meeting of the Board of Directors of Gold Coast Transit to order at 8:40 A.M. in Meeting Room B at the Oxnard Public Library, 251 South A Street, Oxnard, CA, 93030.

Roll Call

Chair Bryan MacDonald – City of Oxnard
Vice-Chair John C. Zaragoza – County of Ventura
Director Carl Morehouse – City of Ventura
Jonathan Sharkey – City of Port Hueneme
Carol Smith – City of Ojai

Staff Present

Steven P. Brown, General Manager
Nancy Kierstyn Schreiner, General Counsel
Helene Buchman, Director of Planning and Marketing
Steve Rosenberg, Director of Administrative Services
Rob Lurie, Director of Fleet & Facilities
Andrew Mikkelson, Director of Transit Operations
Margaret Heath, Paratransit & Special Projects Specialist
Cynthia Torres, Communications & Marketing Manager
Claire Johnson-Winegar, Transit Planner
Vanessa Rauschenberger, Transit Planner
Chuck McQuary, Transit Planner
Roxanna B. Ibarra, Office Manager/Clerk of the Board

Others Present

Members of the Public

Closed Session

1. **Closed Session Conference With Real Property negotiators pursuant to Government Code 54956.8 Agency designated representatives:** Nancy Kierstyn Schreiner, General Counsel; Steven Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Andrew Mikkelson, Director of Operations; Robert Lurie, Director of Fleet/Facilities; Helene Buchman, Director of

301 E Third St, Oxnard, CA 93030-6048 • 805.483.3959 • FAX 805.487.0925 • www.goldcoasttransit.org

A .bint Powers Agency of:

City of Ojai • City of Oxnard • City of Port Hueneme • City of Ventura • County of Ventura

Planning/Marketing; Alex Zaretsky, Human Resources and Risk Manager; Doug Shaw, CBRE

Property Location:	Owner:
Property near corner of Gonzales and Rice Avenue – Sakioka Farms	Sakioka Family

Under negotiation price and terms of payment

2. **Closed Session-Conference with labor negotiator pursuant to Government Code section 54957.6 – Agency designated representative: Nancy Kierstyn Schreiner – Unrepresented General Manager**

Board of Directors went into closed session on items 1 & 2 at 8:45 a.m.

Formal Items

3. **Report from Closed Session** – Nancy Kierstyn Schreiner, General Counsel

The Board of Directors reconvened into open session at 9:15 a.m. Ms. Schreiner stated there were no announcements to be made at this time.

4. **Consideration of General Manager Employment Agreement** – Nancy Kierstyn Schreiner, General Counsel

Ms. Schreiner stated the Board of Directors has before it a first amendment agreement for the General Manager, it does not provide for any salary increase. It does extend the contract for two years or up to 6 months past the formation of a transit district should that occur during the life of this agreement.

Chair MacDonald moved to approve General Manager Agreement. Vice-Chair Zaragoza seconded the motion.

Roll Call

Yes: No: None
Director Morehouse
Vice-Chair Zaragoza
Director Smith
Director Sharkey
Chair MacDonald

The motion passed unanimously.

Ceremonial Calendar

None

General Public Comment Period

There were none.

Board of Directors' Reports

There were none.

General Manager's Report

Mr. Brown reported to the Board of Directors that GCT held its Health and Wellness Day on September 29, 2012 which went well. He also thanked Cynthia Torres, Alex Zaretsky and Roxanna Ibarra for making it a success, the event was well received by employees. Mr. Brown also reported the annual CHP inspection was underway at this time.

Agenda Review

No changes

Consent Agenda

5. Consider Approval of Minutes of September 12, 2012 Board of Directors Meeting
6. Consider Approval of Expenditures for the Month of August 2012
7. Consider Approval of Treasurer's Report for August 2012
8. Consider Approval of Budget Income Statement for Month Ending August 2012
9. Consider Approval of Financial Statements and Schedule of Money Transfers for August 2012
10. Consider Approval of General Manager's Expense Report for September, 2012

Vice-Chair Zaragoza moved to approve consent agenda 5 thru 10. Director Morehouse seconded the motion.

Roll Call

Yes:	No:None
Director Morehouse	
Director Sharkey	
Vice-Chair Zaragoza	
Director Smith	
Chair MacDonald	

The motion passed unanimously.

Public Comments on Agenda Items

There were none.

Formal Items

11. **Consider Report and Presentation on GCT Comprehensive Annual Financial Report (CAFR) for FY 2011-12 and Acceptance of FY 2011-12 CAFR as Prepared by Charles Z. Fedak & Company**

Unless otherwise determined by the Board of Directors, the next regular meeting of the GCT Board of Directors will be held on November 14, 2012 at 10:00 A.M. GCT Administrative Facility, 301 E. Third St., Oxnard, California. Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030