



AGENDA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, MARCH 7, 2012– 10:00 A.M.
CITY OF OXNARD PUBLIC LIBRARY
MEETING ROOM B
251 SOUTH A ST.
OXNARD, CA 93030-5742

Call to Order

Roll Call

Chair Bryan MacDonald – City of Oxnard
Vice-Chair John C. Zaragoza – County of Ventura
Director Carl Morehouse – City of Ventura
Jonathan Sharkey – City of Port Hueneme
Carol Smith – City of Ojai

Ceremonial Calendar

- **Pledge of Allegiance**
- **Presentation of Employee Service Awards** – Alex Zaretsky, Human Resources and Risk Manager
 - To Mr. Robert Lurie, Director of Fleet and Facilities for 30 years of service
 - To Mr. Ruben Miranda, Bus Operator for 25 years of service.
- **Commendation for Accounting Manager Lili Marlene T. Tomen** – Steve Rosenberg, Director of Administrative Services

General Public Comment Period

At this time, the Gold Coast Transit Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

Board of Directors' Reports

General Manager's Report

Agenda Review - Any Changes to the Agenda May Be Made at This Time

Consent Agenda

1. **Consider Approval of Minutes of February 1, 2012 Board of Directors Meeting**
2. **Consider Approval of Expenditures for the Month of November 2011**
3. **Consider Approval of Treasurer's Report for November 2011**
4. **Consider Approval of Budget Income Statement for Month Ending November 2011**
5. **Consider Approval of Financial Statements and Schedule of Money Transfers for November 2011**
6. **Consider Approval of Expenditures for the Month of December 2011**
7. **Consider Approval of Treasurer's Report for December 2011**
8. **Consider Approval of Budget Income Statement for Month Ending December 2011**
9. **Consider Approval of Financial Statements and Schedule of Money Transfers for December 2011**
10. **Consider Approval of General Manager's Expense Report for January/February, 2012**

Public Comments on Agenda Items

The Gold Coast Transit Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

Formal Items

11. **Consider Approval of New Job Description for Administrative Analyst Position** – Steve Rosenberg, Director of Administrative Services
12. **Thirty Month Evaluation of Route 40 Johnson-Valentine Congestion Mitigation and Air Quality (CMAQ) Demonstration Project** – Helene Buchman, Director of Planning and Marketing
13. **Consider Modification of Travel Approval Policy** – Steven Brown, General Manager

Closed Session

NONE

Information Items

- A. Receive and File Budget Variance Status Report for the Second Quarter of FY 2011-12 – Steve Rosenberg, Director of Administrative Services**

Unless otherwise determined by the Board of Directors, the next regular meeting of the GCT Board of Directors will be held on **April 4, 2012** at 10:00 A.M. at the GCT Administrative Facility, 301 E. Third St., Oxnard, California. Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE OFFICE MANAGER AT (805) 483-3959, Ext. 124, OR E-MAIL ribarra@goldcoasttransit.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCT TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.