

Item 1



**REGULAR BOARD OF DIRECTORS MEETING MINUTES
WEDNESDAY, NOVEMBER 14, 2012– 10:00 A.M.**

Call to Order

Chair Bryan MacDonald called the regular meeting of the Board of Directors of Gold Coast Transit to order at 10:00 A.M. at the GCT Administrative Facility, 301 E. Third St., Oxnard, California.

Roll Call

Chair Bryan MacDonald – City of Oxnard
Vice-Chair John C. Zaragoza – County of Ventura
Director Carl Morehouse – City of Ventura (arrived at 10:05 A.M.)
Director Jonathan Sharkey – City of Port Hueneme
Director Carlon Strobel – City of Ojai

Ceremonial Calendar

The pledge of allegiance was led by Director Sharkey.

General Public Comment Period

There was none.

Board of Directors' Reports

There was none.

General Manager's Report

Mr. Brown reported to the Board of Directors he has been asked to testify at the State Senate Transportation and Housing Committee hearing scheduled for November 27 in Ventura at the Hall of Administration. Mr. Brown stated the CHP annual inspection conducted in October went well. He stated GCT once again was found in compliance with all elements of the inspection and was issued the Compliance Certificate. Mr. Brown reported he attended the APTA Annual Meeting which focused on the new MAP-21 legislation and the new requirements that are contained in the legislation. Mr. Brown also informed the Board of Directors he participated on October 17 in the Ventura Education Foundation Principal for a Day program and was lucky to work with the Principal Teri Gern at Balboa Middle School in East Ventura. Mr. Brown updated the Board of Directors on the front desk and board room refreshment project stating it should be completed within the next six weeks.

301 E Third St, Oxnard, CA 93030-6048 • 805.483.3959 • FAX 805.487.0925 • www.goldcoasttransit.org

A Joint Powers Agency of:

City of Ojai • City of Oxnard • City of Port Hueneme • City of Ventura • County of Ventura

Agenda Review

No Changes

Consent Agenda

1. Consider Approval of Minutes of October 10, 2012 Board of Directors Meeting
2. Consider Approval of Expenditures for the Month of September 2012
3. Consider Approval of Treasurer's Report for September 2012
4. Consider Approval of Budget Income Statement for Month Ending September 2012
5. Consider Approval of Financial Statements and Schedule of Money Transfers for September 2012
6. Consider Approval of General Manager's Expense Report for October, 2012

Director Sharkey moved to approve consent agenda 1 thru 6. Vice-Chair Zaragoza seconded the motion.

Director Strobel abstained from item 1 since she was not present.

Roll Call

Yes:

No: None

Director Morehouse

Vice-Chair Zaragoza

Director Strobel

Chair MacDonald

Director Sharkey

The motion passed unanimously.

Public Comments on Agenda Items

There were none.

Formal Items

7. **Consider Approval of Board of Directors Meeting Schedule for Calendar Year 2013** – Steven Brown, General Manager

Mr. Brown presented to the Board of Directors the proposed monthly meeting schedule for calendar year 2013. Mr. Brown stated that the GCT calendar has been amended in the past to accommodate holidays. To avoid a conflict with the Independence Day holiday, Vice-Chair Zaragoza recommended moving the meeting of July 3, 2012 to July 10, 2012. Director Morehouse recommended moving the September 4, 2012 to September 11, 2012 due to conflicts with another meeting he has.

Director Morehouse moved to Approve the Board of Directors proposed monthly meeting schedule, including changing the July meeting to July 10 and the September meeting to September 11 for calendar year 2013. Director Sharkey seconded the motion.

Roll Call

Yes: No: None
Director Morehouse
Vice-Chair Zaragoza
Director Strobel
Chair MacDonald
Director Sharkey

The motion passed unanimously.

8. Review and File an Update on Efforts to Establish the Proposed Gold Coast Transit District and the Final Draft Language for the Proposed Legislation – Helene Buchman, Director of Planning and Marketing

Ms. Buchman presented to the Board of Directors an update on efforts to establish the proposed Gold Coast Transit District and final draft language for the proposed legislation.

Vice-Chair Zaragoza requested GCT staff give a brief presentation to the Board of Supervisors. Chair MacDonald stated SEIU is supportive of the process with legislation.

Director Morehouse moved to Receive and File an Update on Efforts to Establish the Proposed Gold Coast Transit District and the Final Draft Language for the Proposed Legislation. Director Sharkey seconded the motion.

Roll Call

Yes: No: None
Director Morehouse
Vice-Chair Zaragoza
Director Strobel
Chair MacDonald
Director Sharkey

The motion passed unanimously.

Closed Session

- 9. Closed Session Conference with Labor Negotiators pursuant to Government Code 54957.6 Agency designated representatives:** Nancy Kierstyn Schreiner, General Counsel; Steven Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Alex Zaretsky, Human Resources and Risk Manager
Employee Organization: SEIU Local 721

10. **Closed Session Conference With Real Property negotiators pursuant to Government Code 54956.8 Agency designated representatives:** Nancy Kierstyn Schreiner, General Counsel; Steven Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Andrew Mikkelson, Director of Operations; Robert Lurie, Director of Fleet/Facilities; Helene Buchman, Director of Planning/Marketing; Alex Zaretsky, Human Resources and Risk Manager;

Property Location:	Owner:
Property near corner of Gonzales and Rice Avenue – Sakioka Farms	Sakioka Family

Under negotiation price and terms of payment

General Counsel Nancy Kierstyn Schreiner stated item 10 would be removed since there was no information for this item. Board of Directors went into closed session at 10:15 A.M.

11. **Report from Closed Session** – Nancy Kierstyn Schreiner, General Counsel

The Board of Directors reconvened into open session at 10:55 A.M, General Counsel Nancy Kierstyn Schreiner stated there were no announcements to be made at this time.

Information Items

- A. GCT Fixed Route Service Report for the first quarter of FY 2012-13** – Vanessa Rauschenberger, Transit Planner
- B. GCT ACCESS Service Report for the first quarter of FY 2012-13** – Margaret Heath, Paratransit and Special Projects Manager
- C. Budget Variance Status Report for First Quarter Fiscal Year 2012/2013** – Steve Rosenberg, Director of Administrative Services

Chair MacDonald moved Info items A thru C up on the agenda before they went into closed session. There were no questions from Board members on these items.

There being no further business Chair MacDonald adjourned the Board of Directors meeting at 10:56 A.M.

Minutes recorded by: Roxanna Ibarra, Clerk of the Board of Directors

Steven P. Brown
Secretary of the Board

Chair Bryan MacDonald
Board of Directors

Gold Coast Transit
Board of Directors Meeting
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Unless otherwise determined by the Board of Directors, the next regular meeting of the GCT Board of Directors will be held on **December 5, 2012 at 10:00 A.M. in the Gold Coast Transit Board Room, 301 E. Third St, Oxnard, CA 93030**. Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030