



AGENDA
REGULAR BOARD OF DIRECTORS MEETING
WEDNESDAY, NOVEMBER 2, 2011– 10:00 A.M.
GCT ADMINISTRATIVE FACILITY
301 E. THIRD ST.
OXNARD, CA 93030-6048

Call to Order

Roll Call

Chair Jonathan Sharkey – City of Port Hueneme
Vice-Chair Carol Smith – City of Ojai
Director Bryan MacDonald – City of Oxnard
Director Bill Fulton – City of Ventura
Director John C. Zaragoza – County of Ventura

Ceremonial Calendar

- **Pledge of Allegiance**
- **Presentation of Employee Service Awards** – Alex Zaretsky, Human Resources and Risk Manager
 - **To Operator Louis Beltran for twenty (20) years of service to GCT**
 - **To Operator Maria DJ Morales for twenty (20) years of service to GCT**
 - **To Transit Supervisor Vicki Thomas for five (5) years of service to GCT**

General Public Comment Period

At this time, the Gold Coast Transit Board of Directors will consider public comment for business matters that are not on the agenda. Each speaker is limited to three (3) minutes. The presiding officer shall enforce the time limit. Such matters cannot be discussed by the Board at the time of presentation, but may be referred to the general manager/secretary for administrative action or public report at a later meeting, or scheduled on a subsequent agenda for consideration. This rule shall not prohibit a member of the Board, at this time, from briefly responding to a public statement, or question or proposed initiative, as provided in Government Code Section 54954.2. Speakers are requested to complete a green speaker form, available from the Clerk of the Board, and file it with the Clerk before speaking.

Board of Directors' Reports

General Manager's Report

301 E Third St, Oxnard, CA 93030-6048 • 805.483.3959 • FAX 805.487.0925 • www.goldcoasttransit.org

A Jint Powers Agency of:

City of Ojai • City of Oxnard • City of Port Hueneme • City of Ventura • County of Ventura

Agenda Review - Any Changes to the Agenda May Be Made at This Time

Consent Agenda

1. Consider Approval of Minutes of October 12, 2011 Board of Directors Meeting
2. Consider Approval of Expenditures for the Month of September 2011
3. Consider Approval of Treasurer's Report for September 2011
4. Consider Approval of Budget Income Statement for Month Ending September 2011
5. Consider Approval of Financial Statements and Schedule of Money Transfers for September 2011
6. Consider Approval of Disposal of 2001 Dodge Ram 3500 Van
7. Consider Approval of General Manager's Expense Report for October 1-6, 2011
8. Consider Approval of Director MacDonald's Expense Report for October 2-6, 2011
9. Consider Approval of Chair Sharkey's Expense Report for October 2-5, 2011

Public Comments on Agenda Items

The Gold Coast Transit Board of Directors will consider public comment on any item appearing on the agenda at the time that agenda item has been called by the presiding officer and after the staff report has been given. Each speaker is limited to five (5) minutes comment total on all agenda items. Speakers are requested to complete a green speaker form, available from the Clerk of the Board or on the speaker's podium, and file it with the Clerk before speaking.

Closed Session

10. **Closed Session Conference with Labor Negotiators pursuant to Government Code 54957.6 Agency designated representatives:** Nancy Kierstyn Schreiner, General Counsel; Steven Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Alex Zaretsky, Human Resources and Risk Manager; Andrew Mikkelson, Director of Operations; Robert Lurie, Director of Fleet and Facilities; Helene Buchman, Director of Planning and Marketing
Employee Organization: SEIU Local 721
11. **Closed Session Conference With Real Property negotiators pursuant to Government Code 54956.8 Agency designated representatives:** Nancy Kierstyn Schreiner, General Counsel; Steven Brown, General Manager; Steve Rosenberg, Director of Administrative Services; Andrew Mikkelson, Director of Operations; Robert Lurie, Director of Fleet/Facilities; Helene Buchman, Director of Planning/Marketing; Alex Zaretsky, Human Resources and Risk Manager

Property Location:	Owner:
2901 Camino Del Sol, Oxnard, CA	United States Postal Service
Property Adjacent to 4162 Paseo Mercado, Oxnard, CA Vacant Land	Wallace Properties, Inc.
Property - Southeast corner - Del Norte/Sturgis	Chase Family

Under negotiation price and terms of payment

Formal Items

- 12. **Report from Closed Session** – Nancy Kierstyn Schreiner, General Counsel
- 13. **Consider Adoption of Resolution Number 2011-07 Approving the Memorandum of Understanding (MOU) with Service Employees International Union Local 721 for the GCT Administrative Support Unit** – Steven P. Brown, General Manager and Nancy Kierstyn Schreiner, General Counsel
- 14. **Receive and File Report and Presentation of Travel Training Videos** – Margaret Heath, Paratransit and Special Projects Manager

Information Items

- A. **Receive and File Budget Variance Status Report for first quarter of FY 2011-12** – Steve Rosenberg, Director of Administrative Services
- B. **GCT Fixed Route Service Report for the first quarter of FY 2011-12** – Chuck McQuary, Transit Planner
- C. **GCT ACCESS Service Report for the first quarter of FY 2011-12** – Margaret Heath, Paratransit and Special Projects Manager

Unless otherwise determined by the Board of Directors, the next regular meeting of the GCT Board of Directors will be held on **December 7, 2011** at 10:00 A.M. at the GCT Administrative Facility, 301 E. Third St., Oxnard, California. Copies of administrative reports relating to the Board agenda are available on-line at www.GoldCoastTransit.org or from the Office Manager, Gold Coast Transit, 301 E. Third St, Oxnard, CA, 93030

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE OFFICE MANAGER AT (805) 483-3959, Ext. 124, OR E-MAIL ribarra@goldcoasttransit.org OR THROUGH THE CALIFORNIA RELAY SERVICE AT 711. NOTIFICATION 72 HOURS PRIOR TO THE MEETING WILL ENABLE GCT TO MAKE REASONABLE ACCOMMODATIONS TO ENSURE ACCESSIBILITY TO THE MEETING.